



ESTD. 2001

# **PRATHYUSHA ENGINEERING COLLEGE**

Approved by AICTE, Affiliated to Anna University, Chennai

## **Hostel Rules & Regulations**

**Poonamallee – Tiruvallur Road, Aranvoyaluppam, Chennai – 602 025**

**Phone : 044-3767 3767, 68, 69, 65, 66**

**Emailid: [hostel@prathyusha.edu.in](mailto:hostel@prathyusha.edu.in)**



# **PRATHYUSHA ENGINEERING COLLEGE**

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## **PEC HOSTELS**

### **CONTACTS OF HOSTEL STAFF**

<b>S.No.</b>	<b>Warden</b>	<b>Hostel</b>	<b>Contact No.</b>	<b>Email Id</b>
1	Dr. DinakaraPrasad.M	Boys Hostel/ Senior Warden	9943416175	hostel@prathyusha.edu.in
3	Mr. Vijay.B	Boys Hostel/ Deputy Warden	9094458213	
4	Mr.Manikandan.E	Boys Hostel/ Deputy Warden	6374537723	
5	Mr.Joseph.A	Boys Hostel/ Deputy Warden	7338752448	
6	Mr.Jagadeesh.Y	Boys Hostel/ Deputy Warden	8610679697	
7	Mr. Ravi-CSO	Boys Hostel/ Deputy Warden	8122230565	
8	Mr.Neelakandan	Boys Hostel/ Deputy Warden	6380778564	
6	Ms. Kaleeswari	Girls Hostel- Deputy Warden	8220184910	
7	Ms. Sathyavathi	Girls Hostel- Caretaker	9182381233	

## IMPORTANT TELEPHONE NUMBERS

Director (A&D)	6383418286
Principal	8939917095
AntiRagging Cell	9585595106
HOD,AI&DS	94448 06676
HOD, EEE	94439 08900
HOD, ECE	97910 65836
HOD, CSE	98406 17030
HOD, Mechanical	99944 77638
HOD, IT	98848 39407
HOD, BioTech	98431 92763
HOD,Cyber Security	9652195142
HOD,AI&ML	7904140951
Reception	044-3767 3767
Administrative Office	044-3767 3705

### Overall In charges (Year wise)

#### Boys Hostel:

Particulars	I Year	II Year	III Year	IV year
<b>Deputy Warden</b>	Mr.Y.Jagadeesh Mr.Neelakandan	Mr.Manikandan	Mr.Viajy	Mr.Joseph
<b>Sick In Charge</b>	Thulasi ram	Thulasi ram	Thulasi ram	Thulasi ram
<b>Maintenance In Charge</b>	Mr.Y.Jagadeesh	Mr.Y.Jagadeesh	Mr.Y.Jagadeesh	Mr.Y.Jagadeesh
<b>Newspaper/ Gymnasium/ Sports</b>	Mr.Y.Jagadeesh	Mr.Manikandan	Mr.Viajy	Mr.Joseph
<b>Attendance</b>	Mr.Neelakandan	Mr.Manikandan	Mr.Viajy	Mr.Joseph

#### Girls Hostel:

Particulars	I Year	II Year	III Year	IV Year
<b>Deputy Warden</b>	Ms.Kaleeswari	Ms.Kaleeswari	Ms.Kaleeswari	Ms.Kaleeswari
<b>Sick In Charge</b>	Ms.Sathyavathi			
<b>Maintenance In Charge</b>	Ms.Sathyavathi			
<b>Newspaper/ Gymnasium/ Sports</b>	Ms.Kaleeswari			
<b>Attendance</b>	Ms.Kaleeswari			

# **PRATHYUSHA ENGINEERING COLLEGE**

## **HOSTEL RULES AND REGULATIONS**

### **1. The Wardens:**

- 1.1. The Principal is the Ex-officio Chief Warden of the hostels.
- 1.2. The Chief Warden shall be vested with power to, administer the hostels, interpret and enforce the rules and to regulate hostel admission/readmission.
- 1.3. The Administration reserves the right to change the rules and regulations or introduce new rules, from time to time as and when necessary.

### **2. ALLOTMENT AND OCCUPATION OF ROOMS:**

- 2.1. The sub warden shall make allotment of rooms in consultation with the Chief Warden and Hostel In-charge.
- 2.2. Rooms once allotted for the academic year are not interchangeable without the permission of the Warden/Principal.
- 2.3. Students are not allowed to shift from one room to another without the prior written permission of the warden. No furniture should be shifted from one room to another without the prior written permission of the hostel administration.
- 2.4. Every student and their parents, before he/she is admitted into the hostel, must give an undertaking in writing that he/she will abide by the rules and regulations of the hostel and he/she will submit to any disciplinary action imposed on him/her by the authorities.
- 2.5. The administration may refuse admission to anyone without assigning any reason.
- 2.6. Being a resident in the college hostel for any period does not confer on any student a legitimate right to continue as an inmate for the next year or for any subsequent period.
- 2.7. Resident members may be shifted from one room to another by the Warden without assigning any reason.
- 2.8. No student is allowed to stay in the hostel without being a member of the mess.
- 2.9. Day scholars are not permitted to be brought into or allowed inside the hostel, except when specially permitted.

### **3. VACATION AND HANDING OVER:**

- 3.1. At the end of the academic year, the rooms have to be vacated for general maintenance.
- 3.2. Before vacating the rooms, the students should fill up the Room Vacating Slip in triplicate. In addition to the furniture, the electrical installations including the fan should be handed over intact.

#### 4. MESS TIMINGS :

##### 4.1. SCHEDULE:

4.1.1. The normal meal timings are as below. Students shall adhere to those timings strictly.

Boys					Girls			
Mess	I yr	II yr	III yr	IV yr	I yr	II yr	III yr	IV yr
<b>Breakfast (working)</b>	7.30 – 8.00 am	7.30 – 8.00 am	7.30 – 8.00 am	7.30 – 8.00 am	7.30 – 8.00 am	7.30 – 8.00 am	7.30 – 8.00 am	7.30 – 8.00 am
	<b>Breakfast (Holiday)</b>	7.30 – 9.00 am	7.30 – 9.00 am	7.30 – 9.00 am	7.30 – 9.00 am	7.30 – 9.00 am	7.30 – 9.00 am	7.30 – 9.00 am
<b>Lunch (working)</b>	11.30 – 12.00 Noon	12.20. – 12. 50 pm	12.20. – 12. 50 pm	11.30 – 12.00 pm	11.30 – 12.00 pm	12.20. – 12. 50 pm	12.20. – 12. 50 pm	11.30 – 12.00 pm
	<b>Lunch (holiday)</b>	12.00 – 01.30 pm	12.00 – 01.30 pm	12.00 – 01.30 pm	12.00 – 01.30 pm	12.00 – 01.30 pm	12.00 – 01.30 pm	12.00 – 01.30 pm
<b>Dinner (all days)</b>	7.00 – 7.30 pm	7.30 – 8.15 pm	7.30 – 8.15 pm	7.30 – 8.15 pm	7.00 – 7.30 pm	7.00 – 7.30 pm	7.00 - 7.30 pm	7.00 – 7.30 pm
	<b>Snacks (all days)</b>	3.35 – 4.15 pm	3.35 – 4.15 pm	3.35 – 4.15 pm	3.35 – 4.15 pm	3.35 – 4.15 pm	3.35 – 4.15 pm	3.35 – 4.15 pm

- ❖ The dining hall will be closed after the meal hours as above.
- ❖ Changes, as required may be made periodically and the timings in force will be displayed in the Notice Boards.

4.1.2. Both vegetarian and non vegetarian food will be served. No outside food is permitted to be brought inside the hostel/campus.

4.1.3. The system of self service will be followed as far as possible in the mess. All students after finishing the meals should leave their respective plates/glasses and in bins kept in the dining hall.

4.1.4. Wearing of “Lungis” or any casual night dress in the dining hall is not permitted.

#### 5. CARE OF HOSTEL PROPERTY:

5.1. The rooms and surrounding area should be kept clean and in a hygienic state.

5.2. Students should not tamper with any of the electrical and other permanent fittings in the rooms. Incase of damage or loss of hostel property, the cost will be recovered from the students responsible for such damage or loss, if identified, or from all the students of the hostel, as decided by the Warden.

- 5.3. Hostel furniture shall not be removed from one room to another under any circumstances. Students are responsible for the care of furniture and fittings in their respective rooms.
- 5.4. Students should not paste any posters/pictures etc on the walls, doors, windows and shelves.
- 5.5. Students should switch of light when they are not in room.
- 5.6. Once in 15 days room inspection will be carried out by the Warden.

## 6. GENERAL:

- 6.1. Students are not permitted to enter the kitchen or store room of the mess on any account.
- 6.2. No food will be served in the room of the hostel for any student. However sick students will be taken care by the Wardens.
- 6.3. Students shall not issue orders to hostel employees or interfere in their work. Cases of misconduct of hostel employees shall be reported to the Warden with full particulars.
- 6.4. Inmates of PEC hostel are requested not to tip any employee of the hostel/mess.
- 6.5. Students are strictly prohibited from indulging in any kind of celebration in the hostel premises, unless organized centrally under special authorization for birthday from Principal.
- 6.6. Students are prohibited from giving shelter to any other student/outsider in their rooms. In case of any unauthorized shelter, the student will be liable to disciplinary action.
- 6.7. Lights must be switched off when not in use. The use of electric heater, electric rod and other similar appliances are prohibited.
- 6.8. Residents should intimate in writing to the Office immediately any changes in the addresses and cell phone number of Parents and Local Guardians duly verified by the guardian.

## 7. CAFETERIA:

- 7.1. A **Cafeteria** is available in the hostel premises for buying eatables and stationery and other minor items. It will be kept opened during specified timings in the evening as given below:

YEAR	I	II	III	IV
<b>Boys</b>	3.35 PM- 4.15 PM	4.15 PM - 5.30 PM	4.15 PM - 5.30 PM	4.15 PM - 5.30 PM
<b>Girls</b>	3.05 PM - 4.10 PM	3.05 PM - 4.10 PM	3.05 PM - 4.10 PM	3.05 PM - 4.10 PM



<b>During Holidays</b>				
<b>YEAR</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>
<b>Girls</b>	9.am - 12 Noon	9.am - 12 Noon	9.am - 12 Noon	
<b>Boys</b>	2 PM - 4.00 PM	2 PM - 4.00 PM	2 PM - 4.00 PM	

## **8. OUTINGS AND WEEKEND STAYS:**

### **8.1. Outings :**

The Hostel administration will organize an outing programme with warden once in a month for all inmates year wise on Holidays (Saturday Sunday/etc.) – Separately for Boys and Girls to enable them to do shopping. The interested students may undertake the outing trips by registering with Deputy Warden.

### **8.2. Weekend Stays :**

Students will be issued out pass subject to the following conditions:

- a) One out pass for two days will be issued during the weekends to attend any emergency and other personal work including bank loan, scholarship, etc. at the request of parents by way of **Whats app/SMS** communication recommended by HOD.
- b) Out pass also will be issued to the students participating in seminars/allied competitions Sports & Games, Etc. (Approved by Parents and HOD)

**However out passes may be restricted due to unsatisfactory performance in academics or involvement in indisciplinary Activities.**

8.3. Students will be permitted to go out of the campus only with Parents / authorized guardians / Escorts, only after getting permission from the Principal / HODS / Warden.

8.4. Students may be permitted to go out with a “Gate Pass” for a day from 7:00 A.M. to 5:00 P.M. over Saturdays/Sundays/holidays/breaks along with parents’ /Guardian once in a month with prior permission through Whatsapp/SMS from registered mobile. They must get passes approved at least by 6:00 P.M. on the previous day in advance.

### **8.5. Participation in Specialized courses :**

Students of second and third year UG classes and also PG students, who are doing well in academics and also not involved in any act of indiscipline during their entire stay in the hostel, may be permitted to go out for attending specialized courses for GRE, GMAT, CAT, GATE & foreign language or recognized Certification Programmes with the prior

request by the parents along with necessary documentary proof like admission cards, fee receipts and etc. Such courses/Programmes should be conducted during the weekends and the duration should not exceed one semester.

**The students joining / pursuing the above weekend courses may opt to stay outside the campus overnight at authorized relatives' residences (as declared by the parents) or return to the college hostel by 6:00 P.M.** These requests are to be submitted to Warden at least one week in advance.

- 8.6. After obtaining out passes, students are to hand over a copy to the gate security and sign in the register available with hostel security when they are going out. Approval copy/student copy is to be retained with them.
- 8.7. Security and wardens have to verify the genuineness and adherence to correct timings, before 7:00 P.M. and find the discrepancy, if any, reported to Principal immediately over phone and writing.
- 8.8. Registers maintained with the security at the hostel gate and also at the main gate will have to be filled up with details of each arrival and departure on passes.
- 8.9. Students are to strictly adhere to the timings mentioned in the gate/stay pass. Action will be taken against the defaulters.
- 8.10. Students will be given hostel ID card along with college ID. Students must hand over the hostel ID whenever they go out. While returning they must collect it from the security.

## **9. VISITORS (PARENTS AND GUEST):**

- 9.1 No guest is allowed to enter the hostel premises, without permission from Warden or Hostel Superintendent. However no visitor's vehicles are allowed inside the hostel compound.
- 9.2. Visiting parents or authorized local guardians may meet the students inside the hostel premises, including dining halls for brief periods. However they are not permitted to enter the residential blocks.

**Parents are permitted to visit their son/daughter/warden between 4:00 P.M. to 6:00 P.M. on working days or between 9:00 A.M. to 5:00 P.M. on holidays/weekends.**

- 9.3. Visitor's vehicle may be permitted inside the hostel only for a brief while for loading/unloading of heavy luggage during vacation period or reopening of college.
- 9.4. No guest who is ill or who has come from medical treatment shall be brought into the hostel.
- 9.5. Students are not permitted to bring/retain cars or two wheelers in the hostel campus.

## 10. LEAVE RULES

The following are the leave rules to be strictly followed by all the Hostel inmates,

- 10.1. The students applying for leave must submit the leave letter with Whatsapp/SMS from registered mobile proof to Class in Charge. The Class in Charge must look into the genuineness of the reason stated before forwarding to the HOD. Parents must call the respective HODs two days before application of Leave and need not call the Principal for leave of their wards.
- 10.2. Parents of Hostel students are requested to apply for leave through Whatsapp/SMS only and not through telephone calls **except for emergency issues.**
- 10.3. Leave letters may be signed and forwarded by the Class In-charges to the principal through the respective HOD with his/her recommendation atleast two days in advance for grant of leave.
- 10.4. Leave may granted for students on special and emergency grounds only.
- 10.5. Students applying for leave to attend the wedding / betrothal ceremonies of close kith and kin (brother's and sisters), may apply for grant of leave atleast **one week in advance with the copy of** the Marriage / betrothal Invitation along with requisition letter from Parents.
- 10.6. No Leave will be granted during weekdays except on emergencies. Girls students will be granted leave provided they are escorted by authorized persons / guardians.
- 10.9. **Inmates of college hostels should adhere to the following instructions while returning to the hostel from home station after vacation :**
  - Students must report to their respective hostel before 5.00 pm on the previous day of reopening the college. Late comers will not be permitted to enter the hostel.
- 10.10. **Request for Accommodation from Visitors**
  - Hostel Accommodation will not be provided for visitors.

## 11. PERSONAL PROPERTY

- 11.1. Students are advised not to keep costly items such as jewellery or any other valuable items in their rooms. They are cautioned to be very careful about safety of their belongings. They should lock their rooms securely when they leave the room even for a short while or when they are sleeping. The Institute shall not be responsible for the loss of such items due to theft or otherwise. However in case of theft, the matter should be immediately reported to the concerned Warden.
- 11.2. Only with the written permission of the Warden, students can keep audio IPOD/Walkman in their rooms. Such equipment shall only be used during non study hours and that too without any disturbance to other inmates and without causing any damage to the electrical wiring systems. Any violation will be viewed seriously and is punishable with fine or expulsion from

the hostel. Use of video IPOD, Internet Data Card, and any other Electrical and Electronic gadgets is strictly prohibited during study hours.

- 11.4. Personal Computers and laptops can be used in rooms for academic purpose, that too only with prior permission and approval from the Warden. Any misuse will be severely dealt with. Pen drive will not be allowed to use.
- 11.5. The rooms should be locked whenever the students are away and the room keys should not be given to anyone else. If any student goes out of station on long medical/other leave, he/she must vacate the room.
- 11.6. The Hostel Management does not accept any liability for the property left in the rooms.

## **12. STUDY HOURS**

- 12.1 All hostel students must use the available time outside working hours gainfully for academic and self development purposes.
- 12.2. Students desirous of taking part in sports may proceed to the play fields after evening snacks but return by 5.30 PM (Girls) and 6.00 pm (Boys) latest.
- 12.3. Students may proceed out of the hostel to library/computer laboratory/temple till 5.15 pm (Girls) and 5.45 PM (Boys) only.
- 12.4. If anyone is found to be outside the hostel premises but in places within campus, other than canteen, temple, Sports ground, computer laboratory, action may be taken against him or her.
- 12.5. The inmates should be in their rooms during study hours without fail. During the study hours all must have their rooms open and are not permitted to use mobiles. After study hours, all inmates may continue to study or go to sleep.
- 12.6. During study hours, attendance will be taken by Resident Tutors.
- 12.7. All inmates must settle down in their rooms after dinner and study hour. They will observe study hours and Sunday schedule as mentioned below.

### **Annexure I - Girls/ Boys Hostel Schedule**

## **13. HOLIDAYS:**

Weekends/ Outing and other activities like film screening / Games / Sports / Swachch Bharat initiative is scheduled in accordance with the academic calendar.

### **Annexure II- List of Holidays**

## 14. MAINTENANCE, COMPLAINTS AND SUGGESTIONS

- 14.1 Tampering of electrical installations is strictly prohibited. Any defect in the electrical installations should be reported to the maintenance section of the College, in writing at the specifically maintained defect books kept in the hostel gates with security.
- 14.2 Maintenance issues of **waterline or any civil repairs** are to be entered in separate registers kept at the hostel security gates or must be informed to the Wardens.
- 14.3 Suggestions for improvement of hostel life can be voiced through respective student representatives or placed in the suggestion register kept in the dining hall.
- 14.4 Warden and Deputy Wardens may be approached for any issues connected with the hostel.

## 15. RULES AND REGULATIONS

- 15.1. Employing any person for personal work such as washing clothes, etc., is not permitted. Members of the mess staff should not be asked to enter the rooms except in connection with the duties assigned to them.
- 15.2. Ragging in any form is strictly prohibited. This is an offence that is punishable under ordinance XV (B) & C of the University in the wake of the recent Supreme Court ruling. Any such incident SHOULD be reported which will be investigated and those found guilty will be punished severely. Punishment may include expulsion from the hostel and from the College as per decisions taken by the Anti Ragging Committee and higher authorities.
- 15.3. Any student, who is found to be indulging in undesirable activities such as physical assault, damage to property, possession of weapons, bursting of fire crackers etc., will be liable to be summarily punished with any or a set of following type of punishments:
- a) He/She will be expelled from the Hostel.
  - b) A record of his/her misconduct will be made in the personal file.
  - c) The cost of damage will be fully recovered from his/her together with penalty.
  - d) He/She will be fined commensurate with the offence committed.
  - e) The privilege of appearing for campus interviews may be denied.
  - f) No recommendation will be given on him/her during balance period of studies in the college.
- 15.4 Any student found hosting/harboring an offender will be also liable to the punishments mentioned as para 13.3 above.

- 15.5 Students are strictly prohibited from pasting Photos/pictures/posters anywhere including in their rooms.
- 15.6 Ladies and Gents are strictly prohibited from entering each other's hostels, except when authorized for specific purposes.
- 15.7 Students should not hold any meetings or congregation inside the hostel or in campus without the permission of the Warden or Chief Warden.
- 15.8 The rooms are liable for inspection by the authorities at any time, at a frequency of once in a fortnight.
- 15.9 Inmates are not allowed to put up unauthorized notices or take out processions of any sort within the hostel area/college campus.
- 15.10 At all times, especially after study hours till next morning members shall not create any disturbance like shouting, making noise, etc.
- 15.11 Unauthorized screening of any film or video anywhere within the hostel premises is totally forbidden.
- 15.12 Films may be screened by the hostel authority once in a month subject to academic schedule.
- 15.13 Mass representation is not allowed inside the hostel. Individual problems will be attended by the hostel committee only with individual representation.
- 15.14 Smoking or possessing or consuming alcoholic drinks or narcotic substance of any type is strictly banned. Students found indulging in any such activity shall be severely dealt with and will be liable to be summarily punished with any or a set of following type of punishments:
- a) He/She will be expelled from the Hostel.
  - b) A record of his/her misconduct will be made in the personal file.
  - c) A heavy fine will be levied
- 15.15 Students found playing cards also shall be punished and penalty will be levied.
- 15.17 T.V timings are limited during study hours. The T.V hall will remain closed during University Examination periods.
- 15.16 All residents are advised to follow proper dress code whenever they are moving outside the hostel.
- 15.17 Students are advised not to loiter in the campus.

- 15.18 Students should not stay back in hostels during college working hours without permission from Medical officer or warden.
- 15.19 Students should leave hostel premises well in advance to attend classes in time, but latest by 7.30 AM.
- 15.20 Misconduct or breach of any of the rules of the hostel renders the offender liable to the denial of the hostel facilities.
- 15.21 Resident Tutors are empowered to issue memos with fine, if students are found violating any hostel rules. Those who get three memos are liable to be expelled from the hostel.
- 15.22 Students with more number of arrears may be denied of hostel accommodation in the next academic year.

## **16. MEDICAL FACILITIES AND PHONE USAGE IN THE HOSTEL**

- 16.1 The Medical officer will visit the campus daily & Medical Van will be available near hostel 24X7
- 16.2 After College hours if a student falls sick he/she should inform the warden of his block, who will take them to resident doctor if available. If required, he/she will refer the patient to nearby Hospital, Thiruvallur.
- 16.3 In case of any emergency, the students will be referred to local Hospital, in Thiruvallur. Proper medical record and also documentation may be kept personally with students so that whenever required for further treatment of the case, if need arises, same can be found.
- 16.4 Students proceeding on Medical Leave from the campus should produce Medical certificate and shall get a medical fitness certificate from a Registered Medical practitioner, while returning.
- 16.5 Students are not allowed to use their own medication. If a student undergoes periodical medication, medicine must be handed over to warden and use it.
- 16.6 Inmates should follow the following rules for phone usage in hostel.

## **Phone Usage in the Hostel**

### **Rules:**

**In order to avoid inconvenience among the students and parents for the Usage of the Phones we request the students to follow the rules**

#### **Incoming & outgoing Calls**

1. No calls are permitted after 10.00 p.m.
2. Unnecessary calls are to be avoided.
3. Mobile Phones are strictly prohibited during Study hours. However, parents are requested to call their wards mainly for Emergency cases, call the wardens and can give the message during study hours.

<b>Hostel</b>	<b>Incoming Phone Numbers</b>
Boys	04437673720
Girls	04437673722
Senior Warden	9787749200, 9943416175

## **17. GENERAL**

These Rules are promulgated with the approval of Management and specific clauses may be amended as required from time to time, in order to continuously improve the living condition in dormitories (Hostels). Updated version will be maintained in the Hostel Office and same will be posted in the College Website.



# **BAN ON RAGGING**

## **Ragging is strictly prohibited!**

Prathyusha Institute of Technology and Management has been following the instructions prescribed by UGC / AICTE, New Delhi and Anna University, in curbing the menace of ragging in the Educational Institutions.

Since 2001, ragging has been the focus of a number of legal actions. For example, the Supreme Court of India defined it in a judgment as actions that “adversely affect the physique or psyche of a fresher or a junior student.

Ragging has been defined as “Causing, inducing, compelling or forcing a student whether by way of practical joke or otherwise to do any act which detracts from human dignity or violates his / her person or exposes him / her to ridicule from doing any lawful act. By intimidating, wrongfully restraining, wrongfully confining, or injuring him or by using criminal force on him / her or holding out to him / her any threat of intimidation, wrongful confinement, injury or use of criminal force.

Ragging on all its forms is totally banned in this institution including in its departments, constituent units, all its premises (Academic, residential, sports, kiosks, cafeteria and the like) whether located within the Campus or outside and in all means of transportation of students whether public or private. The Institution shall take strict action including but not limited criminal proceeding / or cancellation of admission against those found guilty of ragging and / or of abetting ragging and the burden of proof shall hereby lie on the perpetrator of alleged ragging and not on the victim. An offence of ragging may be charged wither on a written complaint by the affected or on independent finding of the Anti Ragging Squad.

## **Punishable ingredients of Ragging:**

- Abetment / Instigation to ragging
- Criminal conspiracy to rag
- Unlawful assembly and rioting while ragging
- Public nuisance created during ragging
- Injury to body, causing hurt / mental trauma or grievous hurt
- Wrongful restraint
- Use of criminal force
- Assault as well as sexual offences or unnatural offences
- Extortion
- Criminal Trespass
- Offences against property
- Criminal intimidation

- Attempt commit any or all of the above mentioned offences against the victim
- Physical or psychological humiliation
- Any act / abuse by spoken words, email, snail mails, blogs public insult etc.
- An Act that prevent, disturb or disrupt the regular academic activity of the student.
- All other offences following from the definition of ragging.

### **Punishment against ragging :**

- Suspension / Expulsion from the college
- Cancellation of admission
- Rustication from the Institution for a period, ranging from 1-3 years.
- Forfeiting campus placement opportunities
- Withholding scholarships and other benefits
- Debarring from appearing test / examination
- Withholding results
- Lodging criminal complaints with local Police Authorities.

In the case of any ragging incident the student may be immediately call and bring it to the notice of the following officials :

1. Principal - 044-3767 3730
2. Dr. M.Dinakaraprasad - 9787749200-9943416175

The fresher's / Junior students are hereby instructed that they should move in groups within the academic areas / Campus. They should not respond to the calls from the seniors. They should not participate in any kind of "Fresher's Party" anywhere inside and outside the campus, desist from doing anything against their will even if ordered by the seniors and that, they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

**SAY NO TO RAGGING  
FOR  
IT'S A CRIMINAL OFFENCE**

**"RAGGING IS A CRIME  
REWARD IS THE JAIL"**

**"DON'T INDULGE IN RAGGING  
ALSO  
DON'T BE A PASSIVE SPECTATOR TO  
RAGGING"**

**Students in distress owing to ragging  
related incidents may please call toll free  
help lines**

**9585595106**

## **AFFIDAVIT BY THE STUDENT**

I,.....(full name of student with admission/registration/enrolment number) S/o D/o Mr./Mrs./Ms....., having been admitted to .....(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.

- 2). I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3). I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case. I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4). I hereby solemnly aver and undertake that
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5). I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6). I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this .....day of .....month of.....year.

**Register No./ Roll No:**

**Hostel Room No.**

**Signature of deponent**

**Name:**

**AFFIDAVIT BY PARENT/GUARDIAN**

1) Mr./Mrs./Ms .....(full name of parent /guardian)father/mother/guardian of .....(full name of student with admission/registration/enrolment number....., having been admitted to ..... (name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this .....day of .....month of.....year.

**Signature of deponent**

**Name :**

**Address :**

**Telephone /Mobile No. :**

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the .....(day).....of.....(month).....(year).....

**Signature of deponent**