Minutes of the meeting - 01

NAME OF THE STAFF : Mrs. J.Dolly Irene / A.P.

DEPARTMENT : ECE

DATE & Time : 28/12/2016 & 3:20 to 4:00pm

Event : Speech competition & debate

Event date : 6/1/2017

Event timings : 1:15 to 3:00pm

- Department student coordinators attended the meeting.
- Discussed to fix a Chief guest for conducting an awareness program and given as in charge to Biotech student coordinator..
- Coordinator fixed to get approval from principal.
- To arrange hall, pick up of trainer, refreshment arrangements were given in charge to CSE student coordinator.
- Assembling the girls and motivating them is given as in charge to ECE student coordinator.
- Honoring the chief guest and making arrangements to drop them is given as in charge to EEE student coordinator.

WE Coordinator

PRINCIPAL

Minutes of the meeting - 02

NAME OF THE STAFF : Mrs. J.Dolly Irene / A.P.

DEPARTMENT : ECE

DATE & Time : 27/02/2017 & 3:20 to 4:00pm

Event : Womens day celebration

Event date : 8/3/2017

Event timings : 1:15 to 3:00pm

- > Department student coordinators attended the meeting.
- > Coordinator fixed to get approval from principal.
- To arrange hall, refreshment were given in charge to Biotech student coordinator.
- Assembling the girls and motivating them to participate in onspot events is given as in charge to EEE student coordinator.

On spot events

- ✓ 3 mins speech on given title
- ✓ Adds up
- ✓ Mono acting
- ✓ Singing
- ✓ Pencil art
- ✓ Pick and place
- ✓ Music table
- ✓ Cinema or own dialogues on women freedom

Music PA system and gifts arrangements for winning staff is taken incharge by ECE students.

WEC Coordinator

PRINCIPAL

Minutes of the meeting - 02

NAME OF THE STAFF : Mrs. J.Dolly Irene / A.P.

DEPARTMENT : ECE

DATE & Time : 1/03/2018 & 3:20 to 4:00pm

Event : Womens day celebration

Event date : 8/3/2018

Event timings : 1:15 to 3:00pm

Department student coordinators attended the meeting.

- Discussed to fix a Chief guest is given as in charge to CSE student coordinator...
- > Coordinator fixed to get approval from principal.
- To arrange hall, pick up of trainer, refreshment arrangements were given in charge to Biotech student coordinator.
- Assembling the girls and motivating them is given as in charge to EEE student coordinator.
- Honoring the chief guest and making arrangements to drop them is given as in charge to ECE student coordinator.

WEC coordinator

PRINCIPAL G

2017 -18

Minutes of the meeting - 01

NAME OF THE STAFF

Mrs. J.Dolly Irene / A.P.

DEPARTMENT

ECE

DATE & Time

21/07/2017 & 3:20 to 4:00pm

Event

Awareness on Womens's Health

Event date

28/07/2017

Event timings

1:15 to 3:00pm

- > Department student coordinators attended the meeting.
- Discussed to fix a Chief guest for conducting an awareness program and given as in charge to Biotech student coordinator..
- Coordinator fixed to get approval from principal.
- > To arrange hall, pick up of trainer, refreshment arrangements were given in charge to CSE student coordinator.
- > Assembling the girls and motivating them is given as in charge to ECE student coordinator.
- > Honoring the chief guest and making arrangements to drop them is given as in charge to EEE student coordinator.

2017 - 18

Minutes of the meeting -02

NAME OF THE STAFF :

Mrs. J.Dolly Irene / A.P.

DEPARTMENT

ECE

DATE & Time

5/09/2017 & 3:20 to 4:00pm

Event : Who am I-kintro

Event date : 11/09/2017

Event timings : 1:15 to 3:00pm

> Department student coordinators attended the meeting.

- ➤ Discussed to fix a Chief guest PSYCOLOGIST for conducting an awareness program and given as in charge to EEE student coordinator..
- > Coordinator fixed to get approval from principal.
- > To arrange hall, pick up of trainer, refreshment arrangements were given in charge to CSE student coordinator.
- > Assembling the girls and motivating them is given as in charge to ECE student coordinator.
- > Honoring the chief guest and making arrangements to drop them is given as in charge to Biotech student coordinator.

WEC Coordinator

Minutes of the meeting - 01

NAME OF THE STAFF

Mrs. J.Dolly Irene / A.P.

DEPARTMENT

ECE

DATE & Time

5/09/2018 & 3:20 to 4:00pm

Event

Awareness about women's Health & hygine

Event date

12/09/2018

Event timings

1:15 to 3:00pm

- > Department student coordinators attended the meeting.
- ➤ Discussed to fix a Chief guest for conducting an awareness program and given as in charge to EEE student coordinator..
- > Coordinator fixed to get approval from principal.
- > To arrange hall, pick up of trainer, refreshment arrangements were given in charge to CSE student coordinator.
- > Assembling the girls and motivating them is given as in charge to ECE student coordinator.
- > Honoring the chief guest and making arrangements to drop them is given as in charge to Biotech student coordinator.

WEC Coordinator

PRINCIPAL

Minutes of the meeting-03

NAME OF THE STAFF : Mrs. J.Dolly Irene / A.P.

DEPARTMENT : ECE

DATE & Time : 6/10/2017 & 3:20 to 4:00pm

Event : Move and mingle

Event date : 14/10/2017

Event timings : 11:00 AM to 3.00 PM

> Department staff coordinators attended the meeting.

> Coordinator fixed to get approval from principal.

> To arrange hall, refreshment were given as charge to ECE staff coordinator.

- ➤ Inviting both teaching and non teaching ladies staff is given as in charge to EEE student coordinator.
- Music PA system and gifts arrangements for winning staff is taken incharge by Biotech staff.

WECCoordinator

PRINCIPAL G

2017 - 18

Minutes of the meeting - 05

NAME OF THE STAFF :

Mrs. J.Dolly Irene / A.P.

DEPARTMENT

ECE

DATE & Time

3/01/2018 & 3:20 to 4:00pm

Event

Right start for a bright career

Event date

10/1/2018

Event timings

1:15 to 3:00pm

- > Department student coordinators attended the meeting.
- Discussed to fix a Chief guest for conducting an awareness program and given as in charge to ECE student coordinator..
- Coordinator fixed to get approval from principal.
- > To arrange hall, pick up of trainer, refreshment arrangements were given in charge to Biotech student coordinator.
- > Assembling the girls and motivating them is given as in charge to EEE student coordinator.
- ➤ Honoring the chief guest and making arrangements to drop them is given as in charge to CSE student coordinator.

WEC Coordinator

PRINCIPAL

2017-18

Minutes of the meeting-04

NAME OF THE STAFF : Mrs. J.Dolly Irene / A.P.

DEPARTMENT : ECE

DATE & Time : 15/11/2017 & 3:20 to 4:00pm

Event : Legal rights for women

Sponsored by : The National Commission for Women

Event date : 21/11/2017
Event timings : 1:15 to 3:00pm

- > Department student coordinators attended the meeting.
- > Discussed to fix a Chief guest for conducting an awareness program and given as in charge to Biotech student coordinator..
- > Coordinator fixed to get approval from principal.
- > To arrange hall, pick up of trainer, refreshment arrangements were given in charge to CSE student coordinator.
- > Assembling the girls and motivating them is given as in charge to ECE student coordinator.
- ➤ Honoring the chief guest and making arrangements to drop them is given as in charge to EEE student coordinator.

WECCOORDINATOR

PRINCIPAL PRINCIPAL

Minutes of the meeting -02

NAME OF THE STAFF

Mrs. J.Dolly Irene / A.P.

DEPARTMENT

ECE

DATE & Time

5/03/2019 & 3:20 to 4:00pm

Event

: Womens day celebration

Event date

11/03/2019

Event timings

1:15 to 3:00pm

- > Department student coordinators attended the meeting.
- Discussed to fix a Chief guest for conducting an awareness program and given as in charge to Biotech student coordinator..
- > Coordinator fixed to get approval from principal.
- To arrange hall, pick up of trainer, refreshment arrangements were given in charge to CSE student coordinator.
- Assembling the girls and motivating them is given as in charge to ECE student coordinator.
- Honoring the chief guest and making arrangements to drop them is given as in charge to EEE student coordinator.

WEO Coordinator

PRINCIPAL

2019 -20

Minutes of the meeting - 01

NAME OF THE STAFF

Mrs. P.VADIVU / A.P.

DEPARTMENT

ECE

DATE & Time

05/07/2019 & 3:20 to 4:00pm

Event

Yoga - Practice of quieting the mind

Event date

17/07/2019

Event timings

3:20 to 5:00pm

- > Department student coordinators attended the meeting.
- > Discussed to fix a yoga trainer for yoga practice for girls is given as in charge to CSE student coordinator..
- > Coordinator fixed to get approval from principal.
- > To arrange hall, pick up of trainer, refreshment arrangements were given in charge to Biotech student coordinator.
- Assembling the girls and motivating them is given as in charge to EEE student coordinator.
- Honoring the chief guest and making arrangements to drop them is given as in charge to ECE student coordinator.

WEC Goordinator

2019-20

Minutes of the meeting - 02

NAME OF THE STAFF

Mrs. P.VADIVU / A.P.

DEPARTMENT

ECE

DATE & Time

12/08/2019 & 3:20 to 4:00pm

Event

Teach girl bravery with perfection

Event date

19/08/2019

Event timings

1:15 to 3:00pm

- > Department student coordinators attended the meeting.
- Discussed to fix a PSYCOLOGIST for conducting an awareness program and given as in charge to ECE student coordinator..
- Coordinator fixed to get approval from principal.
- > To arrange hall, pick up of trainer, refreshment arrangements were given in charge to Biotech student coordinator.
- > Assembling the girls and motivating them is given as in charge to EEE student coordinator.
- Honoring the chief guest and making arrangements to drop them is given as in charge to CSE student coordinator.

WEC Coordinator

PRINCIPAL

Dr. RAMESH P.L.N., B.Tech., M.Tech., Ph.D.
Principal
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