



**PRATHYUSHA ENGINEERING COLLEGE**  
**DEPARTMENT OF TRAINING, PLACEMENT & STUDENTS**  
**AFFAIRS**

**PEC ALUMNI ASSOCIATION (PECAA)**  
**STANDARD OPERATING PROCEDURE(SOP)**

## **PRATHYUSHA ENGINEERING COLLEGE ALUMNI ASSOCIATION (PECAA):**

### **STANDARD OPERATING PROCEDURE (DRAFT)**

#### **AIMS & OBJECTIVE:**

The main objective of the PECAA is to bring close contact amongst the Alumni & Alumna with a view to promote a strong bonding & fellowship between the alumni & alma mater for mutual benefits & thus contribute to the nation building activities. Besides, Points SL.No. (a) to (i) under the heading AIMS & OBJECTIVES given in PECAA BYLAWS constitute the objectives of the Association in a nutshell.

#### **HEAD QUARTERS OF PEC ALUMNI ASSOCIATION:**

The college will remain & continue to be the head quarters & central chapter of the PEC Alumni Association. There is a vehement need to open various chapters of the association particularly (as our Alumni are spread in large numbers in these cities & country).

- Vijayawada Chapter
- Visakhapatnam Chapter
- Hyderabad Chapter
- Bangalore Chapter
- US Chapter

**PATRON AND CO-PATRON OF PECAA:**

**Sri. Raja Rao Garu, Chairman, Board of Governor, PEC** will be the **life time Chief Patron of PECAA, Mr.Charan Teja & Smt. Prathyusha, CEO** will be **lifetime Co-Patrons of PECAA.**

**OFFICE BEARERS OF THE ASSOCIATION:**

The various Office Bearers of the Association may be selected or elected as per the Governing Policy from time to time. The selection/election of Office Bearers to be completed before the commencement of new Academic session i.e., during the month of April/May every year. Due weight-age will be given to the Alumni who has shown progress in his career/profession and occupy a responsible position in a corporate, Govt. service and etc.

**COMMAND, CONTROL & FUNCTIONING:**

The PEC Alumni Association will be a part & parcel of the DEPARTMENT OF TRAINING, PLACEMENT & STUDENTS AFFAIRS. The command, control & functioning of the PECAA is justly & rightly vested with the Department of Training & Placement in order to be in close touch with the Alumni and to monitor the professional growth & provide necessary professional assistance for their career growth, Higher Studies & Entrepreneurship. Each department will detail an interested, enthusiastic and suitable coordinator to carry out the various duties and responsibilities of PECAA.

**PECAA FUNDS:**

It is mandatory to maintain proper accounts of the PECAA Funds as it is subjected to annual auditing by Asst. Registrar, Chits & Association, Kanchipuram. All passing out students every year should pay the prescribed fee & automatically become a member of the association. The college may give a certificate declaring the students who opted to be a member of the association on payment of the prescribed fee. The amount so collected may be used for the developmental activities of the college, award merit cum means scholarship to deserving students & etc., The fund is to be locally audited every year as it is subjected to Anna University & AICTE Inspections.

## **RECORDS AND DOCUMENTS TO BE MAINTAINED:**

- PECAA – BYLAWS (to be updated and amended as & when policy decision is taken for implementation.
- CERTIFICATE OF REGISTRATION OF SOCIETY
- FILE CONTAINING GOVT. REGISTRATION PARTICULARS
- EXECUTIVE MEMBERS REGISTER
- MINUTES OF ALUMNI MEETING
- MEMBERS ALUMNI ATTENDANCE
- STATEMENT OF ACCOUNTS
- DEPARTMENT WISE STUDENTS DATABASE OF ALUMNI & ALUMNA( to be updated by the concerned department and handed over to the Dept of Training, Placement & Students Affairs.

## **PECAA ANNUAL GET TOGETHER OF ALUMNI:**

The college has to motivate each and every batch to conduct Annual Get - Together as per their choice of time & venue with a view to promote team spirit and togetherness of Alumni and to establish close and continued contact with the alma mater.

## **PECAA PROMINENT EVENTS**

### **ALUMNI MEET AT PEC:**

The first batch of students joined in the year 2001 passed out in 2005 & therefore the first batch of student will be celebrating their silver jubilee in 2025. It is a very very prominent event of the college as the very first batch of the student will be the celebrities of this great glorious event. Since silver jubilee celebration for the juniors will be taking lot of time, it is suggested to conduct the Alumni Meet after 5 years gap of each batch as per the schedule given hereunder:



| <b>SL.No.</b> | <b>Batch</b> | <b>5 years celebration</b> | <b>10 years celebration</b> | <b>Silver Jubilee Celebration</b> | <b>Remarks</b>   |
|---------------|--------------|----------------------------|-----------------------------|-----------------------------------|--|
| 1             | 2001-2005    | 2010                       | 2015                        | 2025                              | <p>Students of all batches to be motivated by the respective/college to celebrate their respective 5 year, 10 year &amp; silver jubilee Get - Togethers with great pomp &amp; show. Curtain raiser to be given in all leading dailies before the event. Adequate media coverage to be given to glorify the college. A strong Alumni association will indirectly help the college to lure admissions. They need to maintain close touch with the Dept of Training, Placement &amp; Students Affairs for necessary guidance and advice to organize these events.</p> |
| 2.            | 2002-2006    | 2011                       | 2016                        | 2026                              |  |
| 3.            | 2003-2007    | 2012                       | 2017                        | 2027                              |  |
| 4.            | 2004-2008    | 2013                       | 2018                        | 2028                              |  |
| 5.            | 2005-2009    | 2014                       | 2019                        | 2029                              |  |
| 6.            | 2006-2010    | 2015                       | 2020                        | 2030                              |  |
| 7.            | 2007-2011    | 2016                       | 2021                        | 2031                              |  |
| 8.            | 2008-2012    | 2017                       | 2022                        | 2032                              |  |
| 9.            | 2009-2013    | 2018                       | 2023                        | 2033                              |  |
| 10.           | 2010-2014    | 2019                       | 2024                        | 2034                              |  |
| 11.           | 2011-2015    | 2020                       | 2025                        | 2035                              |  |
| 12.           | 2012-2016    | 2021                       | 2026                        | 2036                              |  |
| 13.           | 2013-2017    | 2022                       | 2027                        | 2037                              |  |
| 14.           | 2014-2018    | 2023                       | 2028                        | 2038                              |  |
| 15.           | 2015-2019    | 2024                       | 2029                        | 2039                              |  |

**DATE OF THE ALUMNI MEET:**

The suggested date for all Alumni Meet will be the second Sunday of February every year. The date of the event should not be changed at any cost unless and otherwise there is a valid administrative reason. Students should be made aware of their Get-Togethers. This date is chosen taking into consideration of the climatic conditions, university examinations & holidays.

**VENUE OF THE MEET:**

The college may host the event in one of the reputed hotels in the heart of the city. The event may also be hosted in BOAT Club, Andhra Club & Race Course Club to enable the students & parents to participate in the event without any difficulty. It is easy for the Dept of P & T to give coverage in the media as Reporters and Correspondence from leading Dailies can give coverage without any system limitations or restrictions with regard to jurisdictions.

**POWER POINT PRESENTATION:**

With a view to update the Alumni regarding the progress of the college and milestones achieved over the years, a beautiful Power point Presentation/ Documentary film of 30 to 45 min may be screened before the start of the function.

**CHIEF GUEST & GUEST OF HONOR:**

The Chief Guest & Guest of Honor for this grand occasion will be from the Alumni who have scaled greater heights of glory in the respective fields. A Guest of Honor will be invited from the leading industries wherever Alumni are still serving to boost up the employability of the juniors.

**ALUMNI & ALUMNA OF THE YEAR:**

During all the above events the Alumni & Alumna of the year will be declared taking into consideration of various achievements of the winner of the award over the years. The Principal & the Director (P & T) in consultation with The Chairman/CEO/ Advisor will decide and declare the above celebrities without any fear or favor & partiality. A Proper justification to be made for giving away the coveted awards to the deserving Alumni & Alumna.

### **MOMENTO / SOUVENIR & BLAZER:**

The college needs to make beautiful momento/Blazer with monogram showcasing the college to be presented/sold to all the registered students participating in the Get - Together besides the college may sell caps & T-Shirts with college monogram to visiting students & dignitaries throughout the year as it is being practiced in many reputed colleges all over the country.

### **BUDGET FOR THE ALUMNI MEET:**

The entire expenditure for the Alumni Meets to be met from the amount collected by way of registration, donation by students & contribution from college. Sponsors may also be invited from corporate and allied organizations.

### **IMPORTANT MISCELLANEOUS POINT:**

It is suggested that the HR Meet should be made as a part and parcel of the Alumni Meet. Alumna & Alumni may be requested to bring their respective HRs to such Get-Togethers. The Department of P & T may also make efforts to rope in and lure Corporate Leaders to such Get- Togethers to promote and enhance the Employability of our students.

### **CONCLUSION:**

The PEC Alumni Association should act as a bridge the alma mater & the Alumni. Alumni should be encouraged to maintain closer contact with the alma mater for its steady growth & also for the professional & career growth of the Alumni. The Alumni of CAMBRIDGE, OXFORD, ETON regularly participate & contribute to the growth of the respective Alma mater. The Alumni association of VIT, RMK, MCC, LOYOLA and STELLA MARRYS are classic examples of togetherness with their alma mater.

**Ex.Capt.RG.Thayakaran**  
Placement Director

**Dr.Ramesh P.L.N**  
Principal

**Shri. Sairam Vasu**  
Advisor

**Shri.P.RAJA RAO**  
Chairman



**Form No. II**

(See Rule 8 Of the TamilNadu Societies Registration Rules,1978)

**CERTIFICATE OF REGISTRATION UNDER SECTION 10 OF THE TAMIL NADU**

ACT, 1975 (TAMIL NADU ACT 27 OF 1975)

**CERTIFICATE OF REGISTRATION OF SOCIETIES**

Sl. No. : 127 / 2007

I hereby Certify that

**PITAM ALUMNI ASSOCIATION**

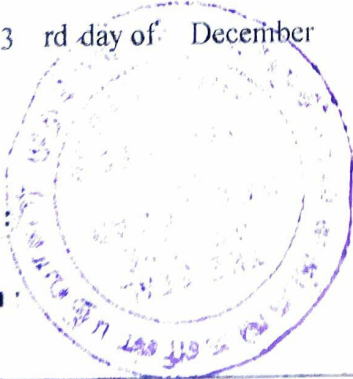
has this day been Registered Under The Tamil Nadu Societies Registration Act,1975  
(Tamil Nadu Act 27 of 1975).

Given under my hand at **KANCHIPURAM**

this 3<sup>rd</sup> day of December 2007

Seal :

Station :



Signature of the Registrar

PITAM ALUMNI ASSOCIATION

பதிவு 11-62-1,88,300 புத்-8-8-2003-அ.கி.அ., புதுகை.

பதிவு 9023202

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கட்டண ரசீது

கீழ்க்கண்டவாறு கட்டணம் பெறப்பட்டது: இன்னாரிடமிருந்து

தனி / பொது தேடுகை

நகல்

சொற்கள்

தனியிடம் சென்று பதிய

பண்பணிக்கு

அதிகாரப் பத்திரம் அத்தாட்சி செய்ய

பாதுகாப்புக் கட்டணம்

உயில் அடங்கிய முத்திரையிட்ட உறையை

டெபாசிட் செய்ய / திறக்க / வாபஸ் பெற

பிரிவு 25/34-ன்கீழ் அபராதம்

மொத்தம் எழுத்தில் ரூபாய்

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நகல் / வில்லங்கச் சான்று / அதிகாரப் பத்திரம்

மாநகல்

நாள்

16/11/07

ஆண்டுகளுக்கு மனு எண்

ச. யத்யாசி

ச. அதிபுரையன்

ச. சின்னா

புறம் 5

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ஆர்.பி.சி. அம்மாச்சாரி யெழுத்தம்

ரூ. டை.

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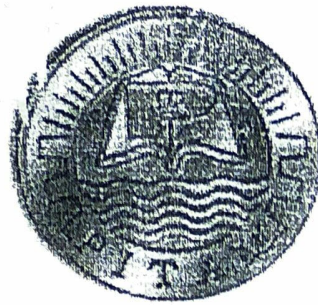
பதிவு அதிகாரியவர்களின் கையொப்பம்.

மணிக்குக் கெட்டுப் போனது கைப்பாட்டில் பதிவு செய்துள்ளார். பார்க்க.

16/11

# ALUMNI PITAM

## BYE LAWS



PRATHYUSHA INSTITUTE OF TECHNOLOGY AND MANAGEMENT  
ARANVOYALKUPPAM - TIRUVALLUR



**PRATHYUSHA INSTITUTE OF TECHNOLOGY AND MANAGEMENT**  
**ALUMNI ASSOCIATION – TIRUVALLUR**

**BYE LAWS**

**1. NAME:**

The name of the association shall be “Alumni PITAM ”

**2. OFFICE:**

The office shall be situated at Prathyusha Institute of Technology and Management – Aranvoyal Kuppam - 602025. The association may how ever from time to time shift /open offices at any other place as the executive members may decide time to time.

**3. OBJECTS:**

The objects of the association are –

To bring about close contact among all old students of Prathyusha Institute of Technology and Management

- (a) To maintain close contact with the Alma mater to help ,retain and develop its aims and Objectives
- (b) To arrange for periodical get together with the view to foster “ Espirit –de-corps”
- (c) To render mutual assistance in the professional development
- (d) To assist alumni to the extent possible to better prospects.
- (e) To assist the alumni in the development of entrepreneurship
- (f) To install scholarship merit awards etc at the Alma mater to the deserving students
- (g) To periodically publish the complete compilation – “ who is who “ directory – of all the alumni
- (h) To arrange the other activities which will encourage closer friendship, companionship and assistance through alumni.

#### 4. MEMBERSHIP

- (a) A person who has undergone any program of study at Prathyusha Institute of Technology and Management is eligible to become a member of association.
- (b) The membership will be for life
- (c) Life membership subscription Rs. 300 /-. However the subscription fee may be varied as the executive committee decides.

#### 5. TERMINATION

The executive committee can at its absolute discretion terminate any member who in its opinion acts detrimental to the interest of the association or who is otherwise undesirable to continue as a member

#### 6. READMISSION :

The executive committee can at its discretion readmit the member whose membership was terminated under clause 5 above.

#### 7. MANAGEMENT

The management shall vest in an executive committee consisting of

- (a) President
- (b) Vice president
- (c) Secretary
- (d) Joint secretary
- (e) Treasurer
- (f) Six other members

The Principal of the Prathyusha Institute of Technology and Management shall be the President and the nominee of the Principal will be the Treasurer. The other members will be elected at the general body meeting (normally held at the graduation day) and shall hold office for one year. However they will be eligible for reelection. Interim vacancies arising within a period of one year i.e. in between two general body meetings may be filled up by the executive committee by co opting members .



The vice president will act as president in the absence of president

The secretary will keep all the records in charge of general administration of the association. The treasurer shall maintain the general accounts of all receipts and Payments.

The executive committee shall have all such powers and to all such acts , as are necessary for the due and proper administration and for carrying outs the objects of the Association.

The Executive Committee is empowered to co-opt, any member and form Special Committees as and when necessary for such duration as it may deem fit.

The Executive Committee shall frame suitable rules to guide and govern the administration and ruling of the Sections and Committees and sub committees referred above, subject to the constitution and Rules of the Association.

## **8. FUNDS**

The funds of the Association shall be deposited in a Nationalized Bank which may be decided upon by the Executive Committee. The account shall be jointly operated by the Treasurer and president.

## **9. MEETING**

- (a) The Executive Committee shall meet at least once in 6 months
- (b) The meetings of the General Body shall be convened at least once in a year or the election of the office-bearers the passing of accounts relating to earlier financial year, the reading of the administration reports etc.
- (c) There shall be at least two weeks notice for an ordinary meeting of the General Body
- (d) The quorum for a meeting of the Executive Committee shall be four and for a meeting of the General Body not less than 25 members on the rolls.

- (e) The President or in his absence the Vice-President shall preside at the meetings of the Executive Committee or of the General Body. In the absence of the President and Vice-Presidents, one of the members present may be voted to the chair for the particular meeting.
- (f) Notice of the meeting of the Executive Committee or/of the General Body shall be given in such a manner as may be decided upon by the Executive Committee, given in such manners shall be deemed to be sufficient notice.

## 10. RESOLUTION

- (a) The following business requires special resolution:
  - (i) To amend the Bye-laws
  - (ii) To expand or diversify the activities of the Association
  - (iii) To sell or otherwise dispose of the assets of the Association
  - (iv) To windup

## 11. ACCOUNTS

The official financial year of the association shall be from January to December each year. The accounts for the financial year shall be prepared by Treasurer and approved by General Body.

**FORM NO I**

(See rule of the Tamilnadu Registration Rules 1978)

Application for the issue a certificate of Registration 10 of the Tamilnadu Society Registration  
Act 1975 (Tamilnadu Act 27 of 1975)

From

Mr. S. Vinoth Kumar  
Secretary  
PITAM Alumni Association  
Prathyusha Institute of Technology and Management  
Aranvoyalkuppam  
Tiruvallur – 602025

To

The Registrar of Societies  
Kanchipuram

Sir,

1. An Association by Name **PITAM ALUMNI ASSOCIATION** has been formed on 22/09/07.
2. I enclose herewith the Memorandum and Bye-Laws of the said Association
3. I remit herewith the sum of Rs.555/- being the fee for the registration of the Association
4. I am a member of the committee of the Association
5. I have been duly authorized by the Committee of the Association
6. The Association may be registered and the certificate of Registration issued with kind regards

Place: Aranvoyalkuppam

Date :

Secretary  
SECRETARY  
PITAM ALUMNI ASSOCIATION  
ARANVOYALKUPPAM, TIRUVALLUR, 602025

## MEMORANDUM OF ASSOCIATION

**1. Name and Address of the Association:** **PITAM ALUMNI ASSOCIATION**  
**Prathyusha Institute of Technology and**  
**Management**  
**Aranvoyaluppam**  
**Tiruvallur – 602025**

**2. Date of Formation** : **22/09/2007**

**3. Jurisdiction** : **Kanchipuram**

**4. Aims and Objectives** :

- (a) To bring about close contact among all old students of Prathyusha Institute of Technology and Management
- (b) To maintain close contact with the Alma mater to help ,retain and develop its aims and Objectives
- (c) To arrange for periodical get together with the view to foster “ Espirit –de-corps”
- (d) To render mutual assistance in the professional development
- (e) To assist alumni to the extent possible to better prospects.
- (f) To assist the alumni in the development of entrepreneurship
- (g) To install scholarship merit awards etc at the Alma mater to the deserving students
- (h) To periodically publish the complete compilation – “ who is who “ directory – of all the alumni
- (i) To arrange the other activities which will encourage closer friendship, companionship and assistance through alumni.

Place: Aranvoyaluppam

Date :

  
President  
**PRESIDENT**  
**PITAM ALUMNI ASSOCIATION**  
ARANVOYALKUPPAM, TIRUVALLUR - 602025.



# PITAM ALUMNI ASSOCIATION

## BYE- LAWS

### 1. NAME OF THE ASSOCIATION:

The name of the association shall be "PITAM ALUMNI ASSOCIATION"

### 2. ADDRESS:

The office shall be situated at Prathyusha Institute of Technology and Management – AranvoyalKuppam, Tiruvallur - 602025. The association may how ever from time to time shift /open offices at any other place as the executive members may decide time to time.

### 3. DATE OF FORMATION:

The Association was formed on the 22<sup>nd</sup> September 2007.

### 4. REGISTRAR OF DISTRICT:

The Association is registered with the Registrar of Kanchipuram

### 5. BUSINESS HOURS:

No regular business is carried out as it is only an Alumni Association.

### 6. AIMS AND OBJECTIVES:

The objectives of the association are –

- (a) To bring about close contact among all old students of Prathyusha Institute of Technology and Management
- (b) To maintain close contact with the Alma mater to help ,retain and develop its aims and Objectives
- (c) To arrange for periodical get together with the view to foster " Espirit –de-corps"
- (d) To render mutual assistance in the professional development

- (e) To assist alumni to the extent possible to better prospects.
- (f) To assist the alumni in the development of entrepreneurship
- (g) To install scholarship merit awards etc at the Alma mater to the deserving students
- (h) To periodically publish the complete compilation – “ who is who “ directory – of all the alumni
- (i) To arrange the other activities which will encourage closer friendship, companionship and assistance through alumni.

#### **7. ACTIVITIES ENVISAGED:**

- (a) Towards the achievements of the above objective, the Association may acquire land, buildings and other required movable and immovable properties from time to time.
- (b) Publish newsletters, magazines, create website, purchase communication spaces and use all available latest communication facilities
- (c) The Association will receive subscriptions and donations and do everything required to facilitate achievement of the objectives of the Association
- (d) Without prejudice to aims and objectives of the Association, the Association shall conduct, organize and undertake all such activities has or conducive and design to promote the aims and objectives of the Association.

#### **8. MEMBERSHIP:**

##### **8.1 ELIGIBILITY:**

A person who has undergone any program of study at Prathyusha Institute of Technology and Management is eligible to become a member of association

##### **8.2 SUBSCRIPTION FEE:**

- (a) The membership will be for life

- (b) Life membership subscription Rs. 300 /-. However the subscription fee may be varied as the executive committee decides.

### **8.3 TERMINATION:**

- (a) The member will cease to exist has a member on his resignation and acceptance there of.
- (b)The executive committee can at its absolute discretion terminate any member who in its opinion acts detrimental to the interest of the association or who is otherwise undesirable to continue as a member

### **8.4 READMISSION:**

The executive committee can at its discretion readmit the member whose membership was terminated under clause 8.3 above.

### **9. ACCOUNT YEAR:**

The official financial year of the association shall be from January to December each year. The accounts for the financial year shall be prepared by Treasurer and approved by General Body.

### **10. UTILISATION OF FUNDS:**

The funds of the Association shall be used only for the programs laid down for the achievement of the objective of the Association. No portion of the funds and income shall be paid as salary or bonus to the members or to the legal heirs incase of deceased members

### **11. GENERAL BODY AND ITS FUNCTIONS:**

- (a) The general body of the Association will consist of all the members who have paid the life subscription fee.

(b) FUNCTIONS:

- i. To elect the executive committee which shall manage the affairs of the Association
- ii. To pass the budget for the ensuing year and approve the income and expenditure statement and balance sheet of the previous year.
- iii. To approve the report of the activities of the Association
- iv. To transact any business authorized within the constitution of the Association

(c) QUORUM:

The quorum for the general body meeting shall be twenty five members

**12. EXECUTIVE COMMITTEE:**

The management shall vest in an executive committee consisting of

- (a) President
- (b) Vice president
- (c) Secretary
- (d) Joint secretary
- (e) Treasurer
- (f) Six other members

The Principal of the Prathyusha Institute of Technology and Management shall be the President and the nominee of the Principal will be the Treasurer. The other members will be elected at the general body meeting and shall hold office for one year. However they will be eligible for reelection. Interim vacancies arising within a period of one year i.e. in between two general body meetings may be filled up by the executive committee by co-opting members.

**13. BANK ACCOUNTS:**

The funds of the Association shall be deposited in a Nationalized Bank which may be decided upon by the Executive Committee. The account shall be jointly operated by the Treasurer and the President.



#### 14. AUDITING:

- (a) The Executive committee shall appoint auditors from time to time to scrutinize the accounts , prepare audited statements and all other auditing needs of the Association as per section 16(2) and rule
- (b) If the income and the expenditure of the Association does not exceed rupees ten thousand the accounts will be audited by two members of the general body
- (c) If this amount exceeds rupees ten thousand the accounts will be audited by a chartered accountant as per section 21(3).

#### 15. RECORDS TO BE MAINTAINED:

The Association shall maintain the following records as per rule 18 of the Tamilnadu Society Registration rule.

- (a) Day book/Cash book: Showing all receipts and disbursement
- (b) Record book and vouchers: Serially numbered receipts books with counter foil and vouchers
- (c) General Ledger: Showing consolidated positions
- (d) All other Records to maintain transparency in accounts and for any easy monitoring as suggested by the auditors.

#### 16. THE EXECUTIVE COMMITTEE MEETING:

- a. The Executive Committee shall meet at least once in 6 months as and when the business requires.
- b. The quorum for executive committee shall be four.

#### 17. ANNUAL GENERAL MEETING:

- (a) The meetings of the General Body shall be convened at least once in a year for the election of the office-bearers the passing of accounts relating to earlier financial year, the reading of the administration reports etc.
- (b) There shall be at least two weeks notice for an ordinary meeting of the General Body.
- (c) The President or in his absence Vice President shall preside over the meeting.

- (d) The venue and the Agenda shall be circulated to the members before the meeting.
- (e) The audited accounts shall be accepted by the annual meeting and will be filed with the Registrar of Societies within six months of acceptance

#### **18. EXTRAORDINARY GENERAL MEETING:**

An extraordinary meeting of the Association will be called on an application signed by a minimum of twenty five members within thirty days from date of receipt of such an application

#### **19. SPECIAL RESOLUTION:**

- (a) Special resolution shall be made as per the requirement of Association based on section 2(1) of Tamilnadu Societies Act 1975. Copy of such a resolution must be filed with the District Registrar within ninety days from the date of meeting.
- (b) To amend the Bye-laws
- (c) To expand or diversify the activities of the Association
- (d) To sell or otherwise dispose of the assets of the Association
- (e) To windup

#### **20. DUTIES AND RESPONSIBILITIES:**

##### **20.1 PRESIDENT:**

The President shall preside over the general body meeting and Executive committee meetings. He shall over see the whole operation of the Association and do the needful as per the resolutions of the Executive Committee

##### **20.2 SECRETARY:**

The general secretary shall be responsible for the whole administration of the Association, maintenance of all records, correspondence, Accounts keeping and carrying out the day to day functions. He can establish links with such organizations with similar objectives and can act in good faith on any matters that are conducive to the best interest of the organization.

### **20.3 TREASURER:**

He will be responsible for all the accounts, maintenance of accounts, the financial transactions and getting approval from the concerned persons regarding financial matters. He will prepare the balance sheet and get it audited.

### **20.4 EXECUTIVE COMMITTEE MEMBERS:**

They will attend meetings and contribute to the functions and work of the Association.

### **20.5 MEMBERS:**

They will be involved in the activities of the Association and will not work against the interest and policies of the Association.

### **21. MISCELLANEOUS:**

Towards the objectives of the Association the Executive Committee may purchase own lands, buildings or construct buildings or any other requirements. It will also print and issue news letters, periodicals etc.

The Association will never have any direct or indirect political connections or affiliations and it will work only for achieving the objectives of the Association.

### **22. RIGHT OF VOTE:**

All the members shall enjoy the right of vote for all the general body meetings. For Executive committee meetings all the Executive committee members are entitled to vote.

### **23. EXHIBITION OF REGISTERS OF THE ASSOCIATION:**

The books of accounts, register of members and minutes book will be open for the inspection by the Registrar.

#### **24. CHANGE OF ADDRESS:**

If any change of Address is made it shall be intimated to the Registrar within one month from date of taking decisions regarding the change.

#### **25. WINDING UP:**

If such a situation arises forcing the Association to wind up a special resolution shall be passed by a majority of not less than  $\frac{3}{4}$  th of its members entitled to vote in the General Body meeting as per section 2(1) and 41 of the Tamilnadu Societies Registration Act 1975. Thereupon from the assets of the Association pending dues can be paid and the remaining shall be given to any Charitable Organization or to the Government at the discretion of the Registrar.

#### **26. AMMENDMENT:**

The provisions of the bye laws shall be altered or amended or deleted by the General Body meeting with  $\frac{3}{4}$  quorums and the copy of the same will be filed with the Registrar with necessary fees.

#### **27. GENERAL:**

Incase of any omission or commission in the byelaws of the Association which is not conducive to the aims and objectives of the Association, the Association shall adopt the procedures laid down in Tamilnadu Societies Registration rules of 1975 and 1978.



**Form No V**

(See rule 5 of Tamilnadu Societies Registration Rules 1975)

Notice of situation / change to situation of Registered Office of the Society under the sub section  
(1) of the section 13 of the Tamilnadu Societies Act, 1975.  
(Tamilnadu Act 27 of 1975)

1. Name of the Association : PITAM ALUMNI ASSOCIATION
2. Date of Registration : 22/09/2007
3. The Registration No. and  
Year of Registration :
4. Presented by : S.Vinoth Kumar  
Secretary

To

The Registrar of Societies  
Kanchipuram.

Sir

Association hereby gives you notice under subsection of the Tamilnadu Societies  
Registration Act 1975 (Tamilnadu Act 1975) that the registered office of the Association shall be  
situated at Prathyusha Institute of Technology and Management , Aranvoyalkuppam – 602025.

Place: Aranvoyalkuppam

Date :

Secretary  
SECRETARY  
PITAM ALUMNI ASSOCIATION  
ARANVOYAI KUPPAM, TIRUVALLUR - 602 025.

**Form No VI**

(Sec rule 16 of Tamilnadu Societies Registration Rules 1975)

Register of members to be intimated under the sub section (1) of the section 14 of the Tamilnadu Societies Act, 1975. (Tamilnadu Act 27 of 1975)

1. Name of the Association : **PITAM ALUMNI ASSOCIATION**  
2. Date of Registration : **22/09/2007**  
3. The Registration No. and Year of Registration :  
4. Presented by : **S.Vinoth Kumar**  
**Secretary**

| S.NO.<br>(1) | Name of the members<br>(2)        | Full address members<br>(3)  | Occupation<br>(4)                         | Date of joining<br>(5) | Date removal<br>(6) | Remarks<br>(7) |
|--------------|-----------------------------------|--|---|------------------------|---------------------|----------------|
| 1            | Dr.K.Kuppusamy                    | PITAM<br>Aranvoyaluppam-<br>602025   | Principal                                 | 22/09/07               | -                   | -              |
| 2            | Mr.D.Srikanth                     | 16/3, JMR Ganga<br>Apartments,<br>Duraiswamy Reddy II<br>street, Korattur,<br>Chennai-600080 | Higher<br>Studies<br>(MBA)                | 22/09/07               | -                   | -              |
| 3            | Mr.S.Vinoth<br>Kumar              | 7/73 Vinayaga koil<br>Street,<br>Verakopuram post,<br>Uthukottai T.K.                        | Network<br>Engineer<br>WIPRO              | 22/09/07               | -                   | -              |
| 4            | Mr.S.S.K.<br>Visweswara<br>Nathan | 601/3, Constable Road,<br>Ayanaaram<br>Chennai-600023  | Software<br>Engineer,<br>EMC,<br>Banglore | 22/09/07               | -                   | -              |
| 5            | Ms.S.Padma<br>Priya               | PITAM<br>Aranvoyaluppam-<br>602025   | HOD<br>Information<br>Technology          | 22/09/07               | -                   | -              |
| 6            | Ms.D.Kavitha                      | 21, Sarawathy Nagar II<br>Street,<br>Chennai-600017  | Programmer<br>Analyst<br>CIS              | 22/09/07               | -                   | -              |

| S.NO.<br>(1) | Name of the<br>members<br>(2) | Full address members<br>(3)   | Occupation<br>(4)                           | Date of<br>joining<br>(5) | Date<br>removal<br>(6) | Remarks<br>(7) |
|--------------|-------------------------------|---|---|---------------------------|------------------------|----------------|
| 7            | Mr.D.Rakesh<br>Reddy          | # A-2, Sreeram Pragathi<br>Flats,<br>10/22, Andavar Street<br>Choolaimedu, Chennai-94 | Information<br>Programmer<br>EDS<br>Chennai | 22/09/07                  | -                      | -              |
| 8            | Mr.M.Thilagan                 | 19,Kamban Street,<br>Kabilan Nagar,<br>Manavalanagar Post,<br>Thiruvallur             |   | 22/09/07                  | -                      | -              |
| 9            | Mr.Suresh Babu                | No6, Sai Ram Nagar<br>Palanipat<br>A.N.Kandikai<br>Arakkonam                          |   | 22/09/07                  | -                      | -              |
| 10           | Mr.Rakesh                     | Plot No.8, Avvai<br>Shanmugam Street<br>Rajaypuram<br>Thiruvallur                     | -   | 22/09/07                  | -                      | -              |
| 11           | Mr.Ganesh                     | No 1, 1 <sup>st</sup> Street, M.G.R<br>Nagar, PeriyaKuppam,<br>Thiruvallur-602001     |   | 22/09/07                  | -                      | -              |

EXECUTIVE COMMITTEE MEMBERS OF PITAM ALUMNI ASSOCIATION

| S.No. | Name of the Members             | Full Address of Members  | Name of the Post Held |
|-------|---------------------------------|--|-----------------------|
| 1     | Dr.K.Kuppusamy                  | PITAM<br>Aranvoyalakupam-602025  | President             |
| 2     | Mr.D.Srikanth                   | 16/3, JMR Ganga Apartments,<br>Duraishwamy Reddy II street,<br>Korattur,<br>Chennai-600080 | Vice President        |
| 3     | Mr.S.Vinoth Kumar               | 7/73 Vinayaga koil Street,<br>Verakopuram post,<br>Uthukottai T.K.                         | Secretary             |
| 4     | Mr.S.S.K. Viswesuwara<br>Nathan | 601/3, Constable Road,<br>Ayanavaram<br>Chennai-600 023                                    | Joint Secretary       |
| 5     | Ms.S.Padma Priya                | PITAM,<br>Aranvoyalakupam-602025   | Treasurer             |
| 6     | Mr.D.Rakesh Reddy               | # A-2, Sreeram Pragathi Flats,<br>10/22, Andavar Street<br>Choolaimedu,<br>Chennai-600 094 | Member                |
| 7     | Mr.M.Thilagan                   | 19,Kamban Street,<br>Kabilan Nagar,<br>Manavalanagar Post,<br>Thiruvallur                  | Member                |
| 8     | Mr.Suresh Babu                  | No6, Sai Ram Nagar<br>Palanipat<br>A.N.Kandikai<br>Arakkonam                               | Member                |
| 9     | Mr.Rakesh                       | Plot No.8, Aswai Shanmugam<br>Street<br>Rajaypuram<br>Thiruvallur                          | Member                |



| S.No . | Name of the Members | Full Address of Members   | Name of the Post Held |
|--------|---------------------|---|-----------------------|
| 10     | Mr.Ganesh           | No 1, 1 <sup>st</sup> Street, M.G.R Nagar,<br>PeriyaKuppam,<br>Thiruvallur-602001 | Member                |
| 11     | Ms.D.Kavitha        | 23,Sarawathy Nagar II Street,<br>AlwarthiruNagar,<br>Chennai-600087               | Member                |

Witness

1. *R. Baktia* AL-110, Third Street, Annanagar  
(R. BAKTHA) Chennai - 600 040 .

2. *K. Dilli Babu* NO. 18, 15<sup>th</sup> CROSS Street Kanappa Swamy  
(K. DILLI BABU) Kanvogaai PUZHAI CH- 600066

*Secretary*  
**SECRETARY**  
**PITAM ALUMNI ASSOCIATION**  
ARANVOYAI KUPPAM, TIRUVALLUR-602 025.

**LIST OF EXECUTIVE MEMBERS NAME AND ADDRESS, OCCUPATION**

| S.No. | Name of the Members             | Full Address of Members   | Name of the Post Held | Occupation                                  |
|-------|---------------------------------|---|-----------------------|---|
| 1     | Dr.K.Kuppusamy                  | PITAM<br>Aranvoyaluppam-602025  | President             | Principal                                   |
| 2     | Mr.D.Srikanth                   | 16/3, JMR Ganga<br>Apartments,<br>Duraismamy Reddy II<br>street,<br>Korattur,<br>Chennai-600080 | Vice<br>President     | Higher Studies<br>(MBA)                     |
| 3     | Mr.S.Vinoth Kumar               | 7/73 Vinayaga koil Street,<br>Verakopuram post,<br>Uthukottai T.K.                              | Secretary             | Network<br>Engineer<br>WIPRO                |
| 4     | Mr.S.S.K.<br>Viswesuwara Nathan | 601/3, Constable Road,<br>Ayanavaram<br>Chennai-600 023   | Joint<br>Secretary    | Software<br>Engineer,<br>EMC,Banglore       |
| 5     | Ms.S.Padma Priya                | PITAM,<br>Aranvoyaluppam-602025   | Treasurer             | HOD<br>Information<br>Technology            |
| 6     | Mr.D.Rakesh Reddy               | # A-2, Sreeram Pragathi<br>Flats,<br>10/22, Andavar Street<br>Choolaimedu,<br>Chennai-600 094   | Member                | Information<br>Programmer<br>EDS<br>Chennai |
| 7     | Mr.M.Thilagan                   | 19,Kamban Street,<br>Kabilan Nagar,<br>Manavalanagar Post,<br>Thiruvallur                       | Member                | -   |
| 8     | Mr.Suresh Babu                  | No6, Sai Ram Nagar<br>Palanipat<br>A.N.Kandikai<br>Arakkonam                                    | Member                | Program<br>Analyst                          |
| 9     | Mr.Rakesh                       | Plot No.8, Avvai<br>Shanmugam Street<br>Rajaypuram<br>Thiruvallur                               | Member                | -   |

| S.No. | Name of the Members | Full Address of Members   | Name of the Post Held | Occupation            |
|-------|---------------------|---|-----------------------|-----------------------|
| 10    | Mr.Ganesh           | No 1, 1 <sup>st</sup> Street, M.G.R Nagar, PeriyaKuppam, Thiruvallur-602001 | Member                | -                     |
| 11    | Ms.D.Kavitha        | 23,Sarawathy Nagar II Street, AlwarthiruNagar, Chennai-600087               | Member                | Progarmme Analyst CTS |

Witness

1. *R. Baktia*  
(R. BAKTHA)

AL-110, Third Street, Annanagar  
chennai - 600 040

2. *K. Dilli Babu*  
(K. DILLI BABU)

No 18, 15<sup>th</sup> cross Street Kammappa Swamy  
Kavangarai PUZHAI CH-600066

*[Signature]*  
Secretary  
SECRETARY  
PITAM ALUMNI ASSOCIATION  
ARANVOYAI KUPPAM, TIRUVALLUR-602 025,



PRATHYUSHA INSTITUTE OF TECHNOLOGY  
AND MANAGMENT

PEC ALUMNI ASSOCIATION

PECCA

Reg.No. 127/2007

Sub.: Minutes of the Alumni Meeting

ALUMNI PITAM (opening Association)

Minutes of the meeting held on 30<sup>th</sup> September – 2007

23 alumni were present.. Prof.R.Baktha and Ms.Padmapriya conducted the meeting.

- a. Due to the short notice, many alumni could not be present. It was decided to have the formal inauguration on Saturday, the 13<sup>th</sup> October 2007 at the college campus (on the request of MR). Invitation will be sent either by post or by e-mail. Those present agreed to inform their friends / try to make them attend the meeting.
- b. The office – bearers were elected. The list is enclosed.
- c. A formal resolution on the opening of a bank account at Indian Overseas Bank, Manavalanagar was passed. Steps would be taken to open the account accordingly with the President (Principal) and The Treasurer (Ms.Padmapriya) as co. signatories.
- a. Discussions were held on the future activities of the Alumni Association. The following suggestions were made:
  - a) Seminars on subjects interest
  - b) Get – togethers
  - c) Picnics
  - d) Industrial Visits
- b. The alumni are placed in some well-known MNCS such as TCS,CTS, WIPRO, EDS etc. and they had volunteered to spend Saturdays ( ie their weekly holiday) with us to talk to the final /III year students on employment requirements etc. A start was made with some of them addressing the eligible students attending the IFLEX interview

  
Convenor



### OFFICE BEARERS

|                |   |                            |           |
|----------------|---|----------------------------|-----------|
| President      | : | Dr. Kuppusamy (Principal)  | K. C. P.  |
| Vice President | : | Mr. Sreekanth (2006 - CSE) | S. Kanth  |
| Secretary      | : | Mr. Vinoth (2006 - CSE)    | Vinoth    |
| Treasurer      | : | Ms. S. Padmapriya (HOD/II) | SP        |
| Members        | : | Ms. Kavitha (2006 - FEE)   | Kavitha   |
|                | : | Mr. Ganesh (2007 - FEE)    | Ganesh    |
|                | : | Mr. Rakesh (2006 - CSE)    | Rakesh    |
|                | : | Mr. Thilagan (2007 - FCE)  | Thilagan  |
|                | : | Mr. Suresh (2007 - MCA)    | Suresh    |
|                | : | Mr. Rakesh (2007 - FEE)    | Rakesh    |
|                | : | Ms. Suganya (2007 - MCA)   | Suganya   |
|                | : | Ms. Nivitha (2006 - CSE)   | Nivitha   |
|                | : | Ms. Banumathi (2006 - CSE) | Banumathi |

## ALUMNI PITAM

### Minutes of the meeting held on 30<sup>th</sup> Sep' - 2008

32 alumni were present.. Prof.R.Baktha and Ms.Padmapriya conducted the meeting.

- a. Welcome address given by Prof.K.Baktha
- b. The office – bearers were elected. The list is enclosed.
- c. Discussions were held on the future activities of the Alumni Association. The following Suggestions were made:
  - a) **Seminars on subjects interest**
    - i. Alumni's who are working in the relevant environment can give knowledge transfer to their juniors as well as they can arrange seniors from their organization
  - b) **Alumni meet can be arranged during graduation day**
  - c) **Pre placement Talks**
    - i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on/off campus placement drive
    - ii. They were also asked to send sample papers available to the college placement cell id
  - d) **Industrial Visits**
    - i. Alumni's are asked to help in the arrangement of industrial visits, implant training for the juniors
- d. The alumni are placed in some well-known MNCS such as TCS,CTS, WIPRO, FDS etc. and they had volunteered to spend Saturdays ( i.e. their weekly holiday) with us to talk to the final III year students on employment requirements etc. A start was made with some of them addressing the eligible students attending the on campus interview

  
Convener

OFFICE BEARERS

OFFICE BEARERS

|                |   |                           |                     |
|----------------|---|---------------------------|---------------------|
| President      | : | Dr.Kuppusamy (Principal)  | <i>K.P.</i>         |
| Vice President | : | Mr.Sreekanth (2006 - CSE) | <i>S. Sreekanth</i> |
| Secretary      | : | Mr.Vinoth (2006 - CSE)    | <i>Vino</i>         |
| Treasurer      | : | Ms.S.Padmapriya (HOD/IT)  | <i>SP</i>           |
| Members        | : | Ms.Kavitha (2006 - EEE)   | <i>Kavitha</i>      |
|                | : | Mr.Ganesh (2007 - EEE)    | <i>Ganesh</i>       |
|                | : | Mr.Rakesh (2006 - CSE)    | <i>Rakesh</i>       |
|                | : | Mr.Thilagan (2007 - ECE)  | <i>Thilagan</i>     |
|                | : | Mr.Suresh (2007 MCA)      | <i>Suresh</i>       |
|                | : | Mr.Rakesh (2007 EEE)      | <i>Rakesh</i>       |
|                | : | Ms.Suganya (2007 MCA)     | <i>Suganya</i>      |
|                | : | Ms.Nivitha (2006 CSE)     | <i>Nivitha</i>      |
|                | : | Ms.Banumathi(2006 - CSE)  | <i>Banumathi</i>    |



## ALUMNI PITAM

### Minutes of the meeting held on 30<sup>th</sup> Sep' 2009

50 alumni were present. Dr.P.M.Beulah Devamalar and Ms.Padmapriya conducted the meeting.

- a. Welcome address given by the Placement Officer Mr.Dayakaran
- b. The office bearers were elected. The list is enclosed.
- c. Discussions were held on the future activities of the Alumni Association. The following Suggestions were made:
  - a) **Seminars on subjects interest**
    - i. Alumni's who are working in the relevant environment can give knowledge transfer to their juniors as well as they can arrange seniors from their organization
  - b) **Alumni meet can be arranged during graduation day**
  - c) **Pre placement Talks**
    - i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on off campus placement drive
    - ii. They were also asked to send sample papers available to the college placement cell id
    - iii. *2008-09 Audit Report Submitted in the General Body Executive Body charges approval*
  - d) **Industrial Visits**
    - i. Alumni's are asked to help in the arrangement of industrial visits, implant training for the juniors
  - e) **Project**
    - i. Alumni's are asked to help in the arrangement of carrying out final year project work in their firm for the junior's
  - f) **Alumni's are asked to help the department in getting funded project on behalf of Accreditation work**
- d. The alumni are placed in some well-known MNC'S such as TCS,CTS, WIPRO, FDS etc and they had volunteered to spend Saturdays (i.e. their weekly holiday) with us to talk to the final III year students on employment requirements etc. A start was made with some of them addressing the eligible students attending the on campus interview

  
Convener

OFFICE BEARERS

- President : Dr. P.M. Beaulah Devamalar
- Vice President : Mr. Venkatesan.J (2008 - CSE) *Dr. Beaulah*
- Secretary : Mr. Arokidasan (2008 - BIOTECH)
- Treasurer : Ms. S. Padmapriya (HOD/IT) *Dr. Beaulah*
- Members : Ms. Agilandeswari (2008 - BIOTECH) *Agilandeswari*
- Mr. Ganesh (2008 CSE) *Ganesh*
- Michael Christopher. B.E. (2008 EEE) *Michael Christopher*
- Mr. Thilagan (2008 ECE) *Thilagan*
- Mr. Suresh (2008 MCA) *Suresh*
- Mr. Rakesh (2008 - EEE) *Rakesh*
- Ms. Banumathi (2006 - CSE) *Banumathi*

## ALUMNI PITAM

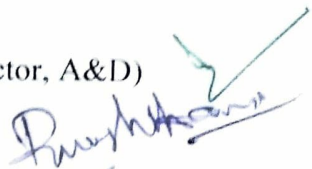


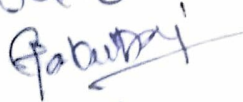






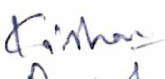
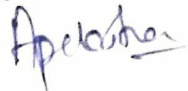
### Minutes of the meeting held on 30<sup>th</sup> Sep' 2010

50 alumni were present. Dr.P.M.Beaulah Devamalar and Ms.Padmapiya conducted the meeting.

- e. Welcome address given by the Placement Officer Mr.Dayakaran
- f. The office bearers were elected. The list is enclosed.
- g. Discussions were held on the future activities of the Alumni Association. The following Suggestions were made:
  - a) **Seminars on subjects interest**
    - i. Alumni's who are working in the relevant environment can give knowledge transfer to their juniors as well as they can arrange seniors from their organization
  - b) **Alumni meet can be arranged during graduation day**
  - c) **Pre placement Talks**
    - i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on/off campus placement drive
    - ii. They were also asked to send sample papers available to the college placement cell id
    - iii. *2009-2010 Audit Report Submitted in the General Bo  
Executive Body changes Approval*
  - d) **Industrial Visits**
    - i. Alumni's are asked to help in the arrangement of industrial visits, implant training for the juniors
  - e) **Project**
    - i. Alumni's are asked to help in the arrangement of carrying out final year project work in their firm for the junior's
  - f) **Alumni's are asked to help the department in getting funded project on behalf of Accreditation work**
- h. The alumni are placed in some well-known MNCS such as TCS,CTS, WIPRO, EDS etc. and they had volunteered to spend Saturdays ( i.e. their weekly holiday) with us to talk to the final /III year students on employment requirements etc. A start was made with some of them addressing the eligible students attending the on campus interview

  
Convenor

## OFFICE BEARERS

|                |   |   |   |
|----------------|---|---|---|
| President      | : | Dr.P.M.Beulah Devamalar (Director, A&D) |   |
| Vice President | : | Mr.Purushothaman (2009 - ECE)           |     |
| Secretary      | : | Ms.B.S.Liya (2009 - IT)                 |     |
| Treasurer      | : | Ms.S.Padmapriya (HOD/IT)                |     |
| Members        | : | Mr.Gokulraj (2009 - EEE)                |     |
|                | : | Ms.Nandini (2009 - EEE)                 |     |
|                | : | Mr.Suresh (2009 - CSE)                  |    |
|                | : | Mr.Tulasi (2009 - IT)                   |   |
|                | : | Mr.ManojKumar (2009 - IT)               |   |
|                | : | Ms.Solai Ponni (2009 - BIOMEDICAL)      |  |
|                | : | Mr.TamilSelvan (2009 - CSE)             |   |
|                | : | Mr.Kishan (2009 - ECE)                  |   |
|                | : | Apeksha D (2010- BIOTECH)               |   |



## ALUMNI PITAM

### Minutes of the meeting held on 30<sup>th</sup> Sep - 2011

50 alumni were present. Dr.P.M.Beulah Devamalar and Ms.Padmapriya conducted the meeting.

- a. Welcome address given by the Placement Officer Mr.Dayakaran
- b. The office - bearers were elected. The list is enclosed.
- c. Discussions were held on the future activities of the Alumni Association. The following Suggestions were made:

**a) Seminars on subjects interest**

- i. Alumni's who are working in the relevant environment can give knowledge transfer to their juniors as well as they can arrange seniors from their organization

**b) Alumni meet can be arranged during graduation day**

**c) Pre placement Talks**

- i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on/off campus placement drive
- ii. They were also asked to send sample papers available to the college placement cell id

**d) Industrial Visits**

*2010-11 Audit Report Submitted in the General Body.  
Executive Body changes Approval*

- i. Alumni's are asked to help in the arrangement of industrial visits, implant training for the juniors

**e) Project**

- i. Alumni's are asked to help in the arrangement of carrying out final year project work in their firm for the junior's

**f) Alumni's are asked to help the department in getting funded project on behalf of Accreditation work**

1. The alumni are placed in some well-known MNCS such as TCS,CTS, WIPRO, EDS etc. and they had volunteered to spend Saturdays ( i.e. their weekly holiday) with us to talk to the final III year students on employment requirements etc. A start was made with some of them addressing the eligible students attending the Emphasis interview on 24.09.2008

  
CONVENOR



OFFICE BEARERS

President Dr.P.M Beulah Devamalar (Director, A&D) ✓

Vice President Mr.Hitendra Negi (2010 – BIOTECH) Hitendra

Secretary Mr.Koushik (2010 ECE) Koushik

Treasurer Dr.S.PadmaPriya (HOD/IT) SP

Members Mr S Vasudevan (2010 IT) Vasudevan

Mr.Sangeeth Mohanthy (2010 EEE) Sangeetha

Mr.A.Anbuselvam (2010 ECE) Anbus

Ms.Chandana (2010 CSE) Chandana

Ms.Harini.K (2010-CSE) Harini

Mr.Umapathy (2010 IT) Umapathy

Ms.Mahalakshmi.P (2010-ECI) Mahalakshmi

SP

## ALUMNI PITAM

### Minutes of the meeting held on 15 July - 2012

50 alumni were present. Dr.P.M.Beulah Devamalar and Ms Padmapriya conducted the meeting.

- a. Welcome address given by the Placement Officer Mr Dayakaran
- b. The office - bearers were elected. The list is enclosed
- c. Discussions were held on the future activities of the Alumni Association. The following Suggestions were made:
  - a) **Seminars on subjects interest**
    - i. Alumni's who are working in the relevant environment can give knowledge transfer to their juniors as well as they can arrange seniors from their organization
  - b) **Alumni meet can be arranged during graduation day**
  - c) **Pre placement Talks**
    - i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on off campus placement drive
    - ii. They were also asked to send sample papers available to the college placement cell id
    - iii. *2011-2012 Audit Report Submitted in General Body Executive Body changes approval.*
  - d) **Industrial Visits**
    - i. Alumni's are asked to help in the arrangement of industrial visits, implant training for the juniors
  - e) **Project**
    - i. Alumni's are asked to help in the arrangement of carrying out final year project work in their firm for the junior's
  - f) **Funded Projects**
    - i. Alumni's are asked to help the department to get the funded projects if they know any funding agencies
  - g) **Consultancy**
    - i. Alumni's are asked to help the department to carry out the consultancy work for real time project
- d. The alumni are placed in some well-known MNC'S such as TCS, CIS, WIPRO, IFS etc. and they had volunteered to spend Saturdays (i.e. their weekly holiday) with us to talk to the final /III year students on employment requirements etc. A start was made with some of them addressing the eligible students attending the Emphasis interview on 24.09.2012

*[Signature]*  
Convener

OFFICE BEARERS

President

Dr.P.M.Beulah Devamalar

Vice President

Ms.C.Mythili (2011 - FCF)

Secretary

Mr.Shradda Ambani (2011 - IT)

Treasurer

Dr.S.Padmavriya(HOD IT)

Members

Mr.ArunKumar (2011 - IT)

Ms. Anusha Kakarlapudi (2011 - FFE)

Mr.SaiKumar G.I (2011 - EEF)

Mr.Silambarasan R (2011-CSI)

Ms.Dhivya Ranganathan (2011-BIOTECH)

Ms.Meenakshi (2011-IT)

Ms.B.PadmaPriya (2011-FCF)

Ms.Tejal V (2011-FFF)

Ms.Maniu Barghavi (2011-Bio Tech)

Handwritten signature and stamp:  
17/8/22  
சமீபத்திலான  
பி.சி.சி. & சமீபத்திலான  
சமீபத்திலான

## ALUMNI PITAM

### Minutes of the meeting held on 26<sup>th</sup> May – 2013

100 alumni were present.. Dr.P.M,Beaulah Devamalar and Dr.S.Padmapriya conducted the meeting.

- a. Welcome address given by the Placement Officer Mr. <sup>A</sup>Dayakaran
- b. The office – bearers were elected. The list is enclosed.
- c. Discussions were held on the future activities of the Alumni Association. The following Suggestions were made:
  - a) **Seminars/ workshop's on subjects interest**
    - i. Alumni's who are working in the relevant environment can give knowledge transfer to their juniors as well as they can arrange seniors from their organization
    - ii. Alumni's who are working in core companies where asked to arrange training for their juniors
  - b) **Alumni meet can be arranged during graduation day**
  - c) **Pre placement Talks**
    - i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on/off campus placement drive and were also asked to send sample papers available to the college placement cell id
  - d) **Industrial Visits**
    - i. Alumni's are asked to help in the arrangement of industrial visits, implant training for the juniors
  - e) **Project**
    - i. Alumni's are asked to help in the arrangement of carrying out final year project work in their firm for the junior's
  - f) **Funded Projects**
    - i. Alumni's are asked to help the department to get the funded projects, if they know any funding agencies
  - g) **Consultancy**
    - i. Alumni's are asked to help the department to carry out the consultancy work for real time project
- d. 2012-2013 audit report and also executive body changes approval submitted in general body. And also executive body changes

  
Convenor



## OFFICE BEARERS

President : Dr.P.M.Beaulah Devamalar

Vice President : Mr.B.Gugesh (2012 - ECE)

Secretary : Mr.Ajay (2012 - IT)

Treasurer : Dr.S.Padmapriya(HOD/IT)

Members : Ms.Aishwarya.K (2012-ECE)

Mr.DineshMoorthy.S (2012 -ECE)

Mr.E.Giriprasad (2012 -ECE)

Mr.V.VishnuPrasath (2012-EEE)

Mr.N.Abhinesh (2012 - EEE)

MS.Arthi (2012 - IT)

Ms.R.J.Swathy (2012 - CSE)

Mr.V.Srivatsan (2012 - CSE)

Mr.P.Siddharth (2012 - CSE)

Mr.T.Surya (2012 - CSE)

Ms.HemaPrithi.P (2012 - MCA)

Mr.P.Ganesh (2012 - MBA)

Ms.H.Susmitha (2012 - MBA)

Ms.JeyaChitra (2012 - BioTech)

Ms.Anusha.K (2012 - BioTech)

*Beaulah*

*B.Gugesh*

*Ajay*

*Aishwarya.K*

*DineshMoorthy.S*

*E.Giriprasad*

*V.VishnuPrasath*

*N.Abhinesh*

*Arthi*

*R.J.Swathy*

*V.Srivatsan*

*P.Siddharth*

*T.Surya*

*Hema Prithi.P*

*H.Susmitha*

*JeyaChitra*

*Anusha*

## ALUMNI PITAM

### Minutes of the meeting held on 23<sup>rd</sup> April-2014

150 alumni were present. Dr.P.M.Beealah Devamalar and Dr.S.Padmapiya conducted the meeting.

- e. Welcome address given by the Placement Officer Mr.Dayakaran.
- f. The office – bearers were elected. The list has been enclosed.
- g. Discussions were held on the future activities of the Alumni Association.

The following suggestions were made:

- a) **Seminars on Recent expectations from IT employer.**
  - i. Alumni's who are working in the core companies can transfer knowledge about the importance of technical subjects related to respective department & give update to their juniors as well as they can arrange seniors from their organization.
- b) **Alumni meet can be arranged for Placement Talks during graduation day**
  - i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on/off campus placement drive.
  - ii. They were also asked to send sample papers available to the college placement cell id.
  - iii. Also they can refer students to their companies through employee referral drive.
- c) **Industrial Visits**
  - i. Alumni's are asked to help in the arrangement of industrial visits, implant training & Internships in their company for the juniors.
- d) **Project**
  - i. Alumni's are asked to help in the arrangement of carrying out final year project work in their firm for the junior's.
- e) **Funded Projects**
  - i. Alumni's are asked to help the department to get the funded projects, if they know any funding agencies.
- f) **Consultancy**
  - i. Alumni's are asked to help the department to carry out the consultancy work for real time project
- h. The alumni are placed in some well-known MNCS such as TCS,CTS, WIPRO, EDS etc and they had volunteered to spend Saturdays ( i.e. their weekly holiday) with us to talk to the final /III year students on employment requirements etc.
- (i) 2013-2014 audit report and also executive body changes approval submitted in general body & also executive body changes.

  
Convenor

## OFFICE BEARERS

|                            |                                     |                         |
|----------------------------|-------------------------------------|-------------------------|
| President                  | Dr. P. M. Devalah Devamalar         | <i>[Signature]</i>      |
| Vice President             | Mr. George Paul Clement (2013 - IT) | <i>[Signature]</i>      |
| Secretary                  | Mr. Diyyala Chowdary (2013 - ECE)   | <i>Diyyala Chowdary</i> |
| Treasurer                  | Dr. S. Padmapriya                   | <i>[Signature]</i>      |
| Members                    | Ms. Naranya N (2013 - ECE)          | <i>Naranya</i>          |
|                            | Ms. Prathyusha G (2013 - CSE)       | <i>Prathyusha</i>       |
|                            | Mr. Xavier Prince (2013 - IT)       | <i>Xavier Prince</i>    |
|                            | Mr. Raja. M (2013-CSE)              | <i>Raj</i>              |
|                            | Ms. Jaffer Ali (2013-BIOTECH)       | <i>Jaffer Ali</i>       |
|                            | Ms. Abitha lakshmi (2013-IT)        | <i>Abitha Lakshmi</i>   |
|                            | Mr. Daison. J (2013-EEE)            | <i>Daison</i>           |
|                            | Ms. Divya (2013 - Mech)             | <i>Divya</i>            |
| Mr. Selvam. B (2013-Civil) | <i>Sel</i>                          |                         |



## ALUMNI PITAM

### Minutes of the meeting held on 19<sup>th</sup> April-2015

200 alumni were present. Dr.P.M.Belulah Devamalar and Dr.S.Padmapriya conducted the meeting.

- a. Welcome address given by the Placement Officer Mr.Dayakaran.
- b. The office – bearers were elected. The list has been enclosed.
- c. Discussions were held on the future activities of the Alumni Association.

The following suggestions were made:

- a) **Seminars on Recent expectations from IT employer.**
  - i. Alumni's who are working in the core companies can transfer knowledge about the importance of technical subjects related to respective department & give update to their juniors as well as they can arrange seniors from their organization.
- b) **Alumni meet can be arranged for Placement Talks during graduation day**
  - i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on/off campus placement drive.
  - ii. They were also asked to send sample papers available to the college placement cell id.
  - iii. Also they can refer students to their companies through employee referral drive.
- c) **Industrial Visits**
  - i. Alumni's are asked to help in the arrangement of industrial visits, implant training & Internships in their company for the juniors.
- d) **Project**
  - i. Alumni's are asked to help in the arrangement of carrying out final year project work in their firm for the junior's.
- e) **Funded Projects**
  - i. Alumni's are asked to help the department to get the funded projects, if they know any funding agencies.
- f) **Consultancy**
  - i. Alumni's are asked to help the department to carry out the consultancy work for real time project
- g) The alumni are placed in some well-known MNCS such as TCS,CTS, WIPRO, EDS etc. and they had volunteered to spend Saturdays ( i.e. their weekly holiday) with us to talk to the final /III year students on employment requirements etc.
- h) The Alumni were accepted to contribute for fencing the play ground in order to improve the sports facility

(1) 2014-2015 audit report & also executive body changes approval submitted in general body & also executive body changes.

  
Convenor



OFFICE BEARERS

- President : Dr.P.M. Beulah Devamalar *Beulah*
- Vice President : Mr.Mohammed Gani (2014 – MECH) *M. Gani*
- Secretary : Ms.Divya.K (2014 – CIVIL)
- Treasurer : Dr.S.Padmapriya *SP*
- Members : Mr.Karthik (2014 – ECE) *Karthik*  
Ms. Nandhini (2014 – ECE) *Nandhini*  
Mr.Abhishek Chowdary (2014 – IT) *Abhishek*  
Mr.Deena Dayalan (2014-CSE) *Deena*  
Mr.JayanthaRajan (2014-CSE) *JR*  
Ms.Janet Joshiba (2014-BIOTECH) *Joshiba*  
Ms.InduGoel ( 2014-IT) *I*  
Ms.Kalpana.M (2014-BIOTECH) *Kalpana*  
Ms.Divya (2014 – Mech) *Divya*  
Mr.Kishore Kumar.V (2014-Civil) *Kishore*

*Shweta*  
*Shweta*

*S. J. 24/2/16*  
SIL & SIB,  
S. J. 24/2/16

## ALUMNI MEET

### Minutes of the meeting held on 18<sup>th</sup> December 2016

475 alumni were present. Dr. P. L. N. Ramesh and Dr. S. Padmasreea conducted the meeting.

- a. Welcome address given by Dr. P. L. N. Ramesh, Principal
- b. Special Address given by Advisor Mr. Vasu Munnanna
- c. The office – bearers were elected. The list has been enclosed
- d. Discussions were held on the future activities of the Alumni Association

The following suggestions were made:

#### **a) Seminars on Recent expectations from IT employers-**

- i. Alumni's who are working in the core companies can transfer knowledge about the importance of technical subjects related to respective department & give update to their juniors as well as they can arrange sessions from their organization.

#### **b) Alumni meet can be arranged by Placement Talks during graduation day**

- i. Alumni's who have been employed in MNC's and core companies are asked to give pre placement talks to their juniors before on off campus placement drive
- ii. They were also asked to send sample papers available to the college placement cell if
- iii. Also they can refer students to their companies through employee referral drive

#### **c) Industrial Visits**

- i. Alumni's are asked to help in the arrangement of industrial visits, on campus training & Internships in their company by the juniors.

#### **d) Project**

- i. Alumni's are asked to help in the arrangement of a relevant industrial project work to their juniors by the juniors.

**e) Funded Projects**

- i. Alumni's are asked to help the department to get the funded projects, if they know any funding agencies.

**f) Internships**

- i. Alumni's are asked to help the department to arrange internship for the students which will help them to get industrial exposure

**g) Consultancy**

- i. Alumni's are asked to help the department to carry out the consultancy work for real time project

- e. The alumni are placed in some well-known MNCS such as TCS,CTS, IBM, Tech Mahindra, Zoho, WIPRO, EDS etc. and they had volunteered to spend Saturdays (i.e. their weekends) to share and motivate the final /III year students on employment requirements etc.
- f. Vote of Thanks given by Placement Director Ex.Capt.RG.Thayakaran.
- g. 2015-16 audit report & also executive body changes approval submitted in general body & also executive body changes.

PWR \_\_\_\_\_  
Convener

## OFFICE BEARERS

|                |   |   |
|----------------|---|---|
| President      | : | Dr.P.L.N.Ramesh   |
| Vice President | : | Mr.A.Manoj (2015 -IT) <u>Manoj A</u>                                      |
| Secretary      | : | Mr.Naveen.R (2015 - MECH) <u>Naveen R</u>                                 |
| Treasurer      | : | Dr.S.Padmapriya   |
| Members        | : | Mr.P.S.Siva SelvaKumar (2015 - ECE) <u>P.S.Siva Selva Kumar</u>           |
|                |   | Mr. Dillipan Chakaravarthy S (2015 - ECE) <u>Dillipan Chakaravarthy S</u> |
|                |   | Mr.Indukur Saikrishna (2015 - EEE) <u>Indukur Saikrishna</u>              |
|                |   | Mr.Mohana Priya.S.V (2015 - EEE) <u>Mohana Priya.S.V</u>                  |
|                |   | Mr.K.Vishnuvardhan (2015-CSE) <u>K.Vishnuvardhan</u>                      |
|                |   | Mr.Haridass.E (2015-CSE) <u>Haridass.E</u>                                |
|                |   | Ms. Poornima V (2015-BIOTECH) <u>Poornima V</u>                           |
|                |   | Ms.V.Divyasree (2015-IT) <u>V.Divyasree</u>                               |
|                |   | Ms.N.Soundaraya (2015-BIOTECH) <u>N.Soundaraya</u>                        |
|                |   | Ms. K.Muralidharan (2015 - MECH) <u>K.Muralidharan</u>                    |
|                |   | Mr.N.Sai Manoj (2015-CIVIL) <u>N.Sai Manoj</u>                            |