

### **2.5.1. Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

The internal assessment tests are scheduled in alignment with the Institution academic calendar which is in adherence with the University Academic schedule. Syllabus completion is scheduled so as to satisfy the norms laid down by the University. Four numbers of Internal Assessment Tests are conducted during every semester within the span of three months to assess and evaluate the understanding capability of the students and to improve their performance based on their outcomes attainment.

These tests are scheduled as follows,

Internal Assessment Test I is conducted after the completion of the first unit to understand the grasping and understanding capability of the students along with their knowledge retention. Internal Assessment Test II is conducted after the completion of the second and the third units are completed. Internal Assessment Test III is conducted after the completion of the fourth and the fifth units and the final model examination is held which covers all the five units. A special University preparatory schedule is arranged for the students to make themselves well prepared for attending the University Theory examinations confidently.

The schedule of these tests are published in the academic calendars and are published in the college website well in advance so that students are aware of the schedule and start preparing for the examinations meticulously. The frequency of the tests are as follows,

IAT1- after 10 days from the commencement of the college

IAT2- after 30 days from the commencement of the classes

IAT3- after 50 days from the commencement of the classes

Model Examination- after 60 days from the commencement of the classes.