



**PRATHYUSHA ENGINEERING COLLEGE**

## **CRITERIA-1**

### **Curriculum Aspects**

#### **1.4.2 Feedback Process of Institution**

**Governing Council Minutes – 2019-2020**

MINUTES OF THE 30<sup>TH</sup> MEETING OF THE GOVERNING COUNCIL

VENUE: CONFERENCE HALL, PRATHYUSHA ENGINEERING COLLEGE

DATE: 22.11.2019

TIME: 10:00 AM

The 30<sup>th</sup> Governing council meeting was held on 22<sup>nd</sup> November 2019.

The Principal welcomed the members and appraised the efforts taken by the college to improve the academic related activities to the members and proposed the below points for discussion and review.

The following Governing Council members have attended the meeting.

1. Mr. P. RAJA RAO,

CHAIRMAN

2. SMT. P. PRATHYUSHA,

MEMBER

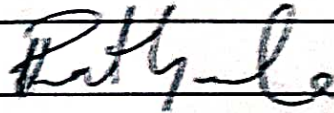
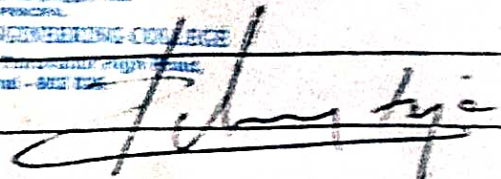
3. SMT. P. SHAKILA,

MEMBER

4. MR. P. CHARAN TEJA

  
Dr. B.R. RAMESH BABU  
Principal

PRATHYUSHA ENGINEERING COLLEGE  
Srinivasa Rao Nagar, Hyderabad  
GATEWAY - 500 082

5. MR. M. VASU  
MEMBER

*(Signature)*

6. MR. P. ARIYANANDAM  
MEMBER

*(Signature)*

7. DR. N. MANOHARAN  
MEMBER.

*(Signature)*

8. DR. P. S. R. MURTHY  
MEMBER.

9. DR. S. K. SRIVATSA  
MEMBER.

*(Signature)*

10. DR. P. V. NAYANEETHA KRISHNAN,  
MEMBER.

PRESENT

11. MR. R. G. THAYAKARAN,  
MEMBER.

*(Signature)*  
20/11/2018

12. DR. S. ARUN,  
MEMBER.

*(Signature)*

*(Signature)*

13. ALL HODS:

HOD, BIOTECH

*(Signature)*

HOD, CIVIL

*(Signature)*

HOD, CSE

*(Signature)*

DR. B. R. RAMESH BAPU  
B.E., M.E., M.S. (Engg) Ph.D.  
PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

HOD, EEE

M. P. P. P.

HOD, MECHANICAL

[Signature]

HOD, IT

[Signature]

HOD, FIRST YEAR

[Signature]

14. DR. RAMESH P.L.N

[Signature]

PRINCIPAL AND MEMBER SECRETARY.

The following points were discussed.

1. ACADEMIC SCHEDULE :

Academic schedule for 2019-20 even semester has been presented by the member secretary indicating the dates for the assessments and other academic activities.

2. 2018-19 EVEN SEMESTER ANNA UNIVERSITY

EXAMINATION RESULTS :

The results of APRIL/MAY 2019 after re-evaluation were submitted as follows:-

Dr. RAMESH P.L.N  
PRINCIPAL  
PRATHYUSA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

SLNO	DEPARTMENT	I YEAR	II YEAR	III YEAR	IV YEAR	OVERALL
1.	BIOTECH	83.70%	93.61%	100.0%	100.0%	94.0%
2.	CIVIL	-	38.88%	73.91%	96.15%	83.19%
3.	CSE	63.47%	75.0%	82.47%	97.56%	78.14%
4.	ECE	58.51%	63.36%	85.29%	92.06%	76.12%
5.	EEE	76.92%	30.76%	69.69%	84.84%	63.35%
6.	IT	-	-	-	96.66%	96.66%
7.	MECHANICAL	27.65%	56.57%	78.78%	97.50%	69.14%
	OVER ALL	60.18%	64.41%	82.43%	95.03%	77.03%

Based on the input from HODs, Mentors, class-in-charges and the students performance of students in assessment test, results for November/December 2019 was expected to be above 80% overall.

### 3. APPROVAL FOR NEW B.E. COURSES & INCREASE IN INTAKE:


The Council has given consent to start the new courses B.E.-CSE (Specialization AI and Data Science) and B.E.-Mechatronics with 60 intake provided Anna university and AICTE give approval for the courses. As the scope for these two courses are currently good and the job opportunities for these graduates are good.

Council has also approved to increase the Intake for B.E. (CSE) 120 to 180 as the demand for B.E. (CSE) graduates are increasing.

### 4. REDUCTION IN INTAKE

B.E.-MECHANICAL intake has been reduced from 120 to 30 as the Automobile Industries are reducing the manpower requirements.

M.E (Power Electronics and Drives) has been proposed to be closed from next academic year as there ..

  
Dr. R. RAMESH BAPU  
B.E., M.E., M.S (Engg), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025

To this course for the past 3 years.

#### 5. FACULTY SKILL UPGRADATION

To improve the quality of Teaching and Learning process and to upskill the faculty to meet the demands of the Industry and to address the Contemporary requirements, all faculty are insisted to undergo internship during their vacation.

All CSE faculty were insisted to complete the INEYTA Certification modules to guide the students in preparation for INEYTA CERTIFICATION.

#### 6. TRAINING & STUDENTS' SKILL UPGRADATION

Member Secretary has proposed to have the internal training sessions as part of the regular timetable to ensure the preparation of Students towards placements.

Propose hours:

I Years : 4 Hours/Week

II Years : 7 Hours/Week

III Years : 11 Hours/Week

INEYTA Guided Self-learning sessions

Interested students from III years would be identified to undergo the guided INEYTA sessions on Monday, Wednesday and Friday between 3.15 pm to 5.00 pm.

20-25 Potential candidates from this set

  
DR. N.R. RAMESH BABU  
B.Sc., M.S. (Engg), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Regd. Office to Thiruvallur High Road,  
Chennai - 602 025.

will be attending an intensive practice session for INFYTO CERTIFICATION for the higher Job Role as Software Engineer Specialist and Power programmers.

External training for II Semester students on "Communication Skills" is planned to be conducted in February 2020.

#### 7. PLACEMENTS:

Council has recommended to conduct minimum 2-3 HR Conclaves for each semester to create awareness among the students about the Industry Expectations. HRs from potential recruiters and the vision to help students' community in scaling-up are to be identified as guests for the HR CONCLAVE.

HODs have to responsibility in pursuing with the respective HRs for further development and benefit of the Students.

Mechanical and Civil department HODs were insisted to take necessary action to improve the placements.

#### 8. SMART INDIA HACKATHON PROJECT CONTEST

All potential students from 1<sup>st</sup> to 4<sup>th</sup> year would be encouraged to take part in Smart India Hackathon (SIH) 2020 Project Contest by AICTE and MHRD.

DR. JNR. RAMESH BABU  
B.E., M.E., M.S.W.  
Principal  
Sri Lanka ENGINEERING COLLEGE  
Poonamallee to Thiruvananthapuram High Road,  
Chennai - 600 025.

Maximum Entries for SIH 2020 per Institution has been restricted to 5 Software Projects and 2 Hardware projects. First round of SIH 2020 would be conducted inside our college during 1<sup>st</sup> week of February to short-list and upload the final list of projects.

#### 9. RESEARCH AND DEVELOPMENT:

Council members have appreciated the efforts taken by R & D department for getting sanction for Rs. 26,46,650/- from various funding agencies. Also insisted to focus on the thrust areas of research and funding for the next semester.

#### 10. TECHNICAL CLUBS & CENTRES OF LEARNING:

Activities of Technical clubs and their initiatives were discussed. Council members have recommended to create avenues for students to learn and acquire the pre-requisite knowledge to enroll under the technical clubs. Suggested to open the learning forum for students through Centres of Learning (CoL).

#### 11. NBA

Council members have insisted the departments to ensure the preparations

  
Dr. R. RAMESH BAPU  
B.E., M.E., M.S (Engg), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.



for the forth coming NBA inspections expected in the month of February.

IQAC cell has been insisted to conduct the regular audit on the preparations for NBA reaccreditation.

## 12. AUTONOMOUS STATUS

Application for autonomous status has been withdrawn as the New "National Education Policy" is going to be implemented in near future.

## 13. CORPORATE SOCIETAL RESPONSIBILITY

Council has insisted to adopt a few villages in the surrounding and initiate the development activities through NSS students. CSR support can also be extended to the police department in collecting statistics about the accidents happening at various locations and for the citizenship statistical details collection for Thiruvallur collectorate.

14. Governing Council members appreciated the efforts and success of the staff and students in various activities that they have participated during last semester. List of activities are

Dr. B.R. RAMESH BABU  
B.E., M.A., M.S.I.T.

PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE

Poonamallee to Thiruvallur Road,  
Chennai - 602 025.

2. Projects and mini projects

3. Various online Certification Course.

4. Paper publication

5. Projects Funding

6. Patents register / Published

7. Events like Paper presentation, Hackathon, design contests etc.

8. Books Published.

#### 15. ADMISSION

Council members have indicated that more focus is needed for Tamilnadu admissions and strategy to be framed for ensuring quality admissions.

For Andhra admissions, PRO for each district to be appointed to reach the potential students from NELLORE, PRAKASAM and KADAPA DISTRICTS at far away places.

#### 16. ALUMNI MEET

Alumni meet can be planned to be conducted in the march 2020 and preliminary work on reaching to the Alumni must be done well in advance to ensure maximum participation and benefit.

#### 17. GRADUATION DAY

Graduation day for this year can be

  
DR. B. R. RAMESH BAPU

B.E., M.E., M.S (Engg.), Ph.D.

PRATHYUSHA ENGINEERING COLLEGE

Progamallee, Thiruvallur District, Tamil Nadu.

Phone: 044-662 025.

conducted in the 1<sup>st</sup> week of April 2020.

### 18. GRADUANDS DETAILS:

Details of Graduands for the academic year 2018-19 was submitted as below.

### UG/PG GRADUATION CONSOLIDATED REPORT 2018-19

DEPARTMENT	TOTAL STRENGTH	GRADUANDS	% OF GRADUATION RATIO	
B.Tech-Biotechnology	34	34	100.0%	3
B.E - CIVIL	78	63	80.76%	1
B.E - CSE	82	74	90.24%	1
B.E - ECE	126	111	88.09%	-
B.E - EEE	33	27	81.81%	-
B.Tech- IT	30	27	90.00%	-
B.E - Mechanical	80	71	89%	-
M.E-Structural	8	4	50%	-
M.E - CSE	3	3	100%	-
M.E - PED	2	1	50%	-
OVERALL	476	415	87.18%	5

### 19. OFFER LETTER DISTRIBUTION CEREMONY

Offer Letter Distribution Ceremony will be conducted during May 2020 on Sunday. Present 3<sup>rd</sup> year and their parents will be invited for the function.

  
Dr. B.R. RAMESH BABU  
B.E., M.E., M.S. (Engg.), Ph.D.  
PROFESSOR

POOJITHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 026

Resolved the above proposals

Pha - a

MINUTES OF THE 31<sup>st</sup> MEETING OF THE GOVERNING  
COUNCIL

VENUE: CONFERENCE HALL, PRATHYUSHA ENGINEERING COLLEGE

DATE: 07.08.2020

TIME: 10.30 AM

The 31<sup>st</sup> Governing council meeting was held on  
7<sup>th</sup> August, 2020.

The Principal welcomed the members and  
appraised the efforts taken by the college to  
improve the academic related activities to  
the members and proposed the below points  
for discussion and review. The following  
Governing Council members have attended the  
meeting.

1. Mr. P. RAJA RAO,

CHAIRMAN

2. SMT. P. PRATHYUSHA,

MEMBER

3. SMT. P. SHAKILA,

MEMBER

4. MR. P. CHARAN TEJA,

  
DR. B.R. RAMESH BAPU  
B.E., M.E., M.S.(Engg.), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

5. MR. M. VASU

MEMBER.

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6. MR. P. ARIVANANDAM

MEMBER.

*Arivanandam*

7. DR. N. MANOHARAN

MEMBER

*Manoharan*

8. DR. P. S. R. MURTHY,

MEMBER.

9. DR. S. K. SRIVATSA

MEMBER

*S. K. Srivatsa*

10. DR. P. V. NAVANEETHA KRISHNAN; ABSENT

MEMBER

11. MR. R. G. THAYAKARAN,

MEMBER

*Thayakaran*  
14/11/11

12. DR. S. ARUN,

MEMBER

*Arun*

*Arun*

DR. B. R. RAMESH BAPU  
B.E., M.C., M.S. (C&I), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

13. ALL HODs:-

HOD, BIOTECH

HOD, CIVIL

HOD, CSE

HOD ECE

*Aravind*

*V.R. K. The*

*P.D. S. S.*

HOD, EEE

HOD, MECHANICAL

HOD, IT

HOD, FIRST YEAR

*[Handwritten signature]*  
Dr. B.R. Ramesh Bapu  
Principal  
Prathyusha Engineering College  
Chennai - 602 025

14. DR. RAMESH P.L.N

PRINCIPAL AND MEMBER SECRETARY

Dr. B.R. RAMESH BAPU  
Principal  
Prathyusha Engineering College  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

The following points were discussed

1. Institutional updates:

1.1. Academic Schedule for 2020-21 odd Semester

1.2. Odd Semester results 2019-20

1.3. Approval for new courses Status reviewed

2. Budget review and approval for 2020-21

3. Academics, Tuition fees during a pandemic situation

4. Admissions for 2020-21 during pandemic situation

5. Various co-curricular, extra-curricular activities during pandemic situation.

6. Industry Institute interaction: MoUs with industries.

7. Faculty up gradation and research contribution during pandemic period.

8. Roadmap for placements during pandemic period

9. NAAC renewal during March 2021

10. Financial decisions on transport, Mess, Staff library

11. Initiation of Startups and commercialisation of patents

12. Audited Statement of Academic Year 2019-20.

The Principal introduced the HODs and Directors to the Members of the Governing Council and presented the activities as per the above Agenda.

### 1. Institutional Updates:

Faculty and Students upgradation:

The members were updated about various activities during COVID'19 with the details of the faculty participation in various faculty development programmes. In this continuation the students were also upgraded in various technologies through webinars and online lectures by our own faculty and other resource persons from other organizations. The faculty technology upgradation meet was also conducted online.

### Revision for Final year Students:

In view of the online end semester examinations for the first time that was scheduled for the final year students, they were made to answer MCQs in all their courses and were also prepared to attend the online Viva Voce Examination. This system was detailed to the Governing Council members.

### 1.1. Academic Schedule for 2020-21 add semester

The revised academic schedule for the add semester of the academic year 2020-21 is

  
Dr. B.R. RAMESH BAPU  
B.E., M.E., M.S (Engg.), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Pochamalaya to Thiruvalluvar Road,  
Tiruvallur - 601 305.

view of pandemic situation was proposed and the same was approved.

### 1.2 Odd Semester results 2019-20

The results of the odd Semester of 2019-20 were analysed and it was suggested that students should be proactive to attend various types of MCQ questions with time consciousness and to procure laptops during end Semester examination to avoid any inconvenience to them.

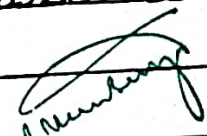
### 1.3 Approval for new courses status:

The members were informed about the approval of the new courses with students intake of 30 each for B.Tech - Artificial intelligence and Data Science and B.E. - Mechatronics Engineering.

The requirements and necessary efforts for the conduct of classes for the students being admitted to these courses were also discussed.

### 2. Budget review and approval for 2020-21:

The Budget was approved for the year 2020-21, but considering the pandemic situation it was suggested that this Budget could be represented for the year 2021-22, since it could not be utilized for the current year.

  
Dr. B.R. RAMESH DAPU  
B.E., M.C.A., M.S. (Engg.), D.D.  
KANNIYASAI ENGINEERING COLLEGE  
Poonamallee to Thiruvananthapuram High Road,  
Thiruvananthapuram - 600 011



### 3. Academics, Tuition fees during a Pandemic Situation:

Decision was taken to permit the students to pay only tuition fees in installments due to the uncertainty of lock down during the pandemic situation considering the attendance of students in courses through online mode.

### 4. Admissions for 2020-21 during a pandemic situation:

The Admission Strategy at the beginning of the academic year was totally different but took a different course after the pandemic situation arose. Hence the new initiatives of admissions to various courses from various regions such as Andhra Pradesh and Tamil Nadu were presented to the members.

### 5. Various Co-curricular, extra-curricular activities during pandemic situation:

The members were presented about the academic planner along with the planner of Co-curricular and Extra-curricular activities for the students including the newly admitted ones.

Dr. B.R. RAMESH BAPU  
B.E., M.E., M.S (Engg), Ph.D.

PRATHYUSHA ENGINEERING COLLEGE  
Hiruvallur High Road,  
Chennai - 602 025

6. Industry Institute interaction: MoUs with industries:

Suggestions for entering into Memoranda of Understanding with industries were invited from the Governing Council members where they suggested that HR Conclave could be conducted in the respective departments to create awareness of the students talents. Also, industry persons could be invited as chief Guests for important occasions such as Project Exhibitions.

7. Faculty up gradation and research contribution during pandemic period:

The Governing Council members suggested that the faculty could upgrade themselves through online certifications and research publications.

  
Dr. B.R. RAMESH BAPU

PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE

Chennai - 602 025.

8. Roadmap for placements during pandemic period:

The activities planned for placement training were presented to the members including practice classes and tests in software required for interviews. Company specific training was also planned for placement eligible students.

9. NAAC renewal during March 2021:

to complete documentation

for the upcoming visit during March 2021 was shared which included various internal audits by the IQAC cell.

10. Financial decisions on transport, Mess, Staff salary etc.

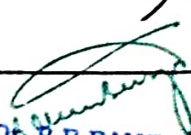
Considering the pandemic conditions the decisions on the payment of Staff Salary and the maintenance of transport and mess till the relaxation were discussed and the suggestions were approved by all the members.

11. Initiation of Startups and Commercialisation of patents:

Suggestions were provided from the members for commercialization of patents and initiation of Startups by strengthening the existing Entrepreneurship Development cell.

12. Audited Statement of Academic Year 2019-20

The Audited Statement of the Academic year 2019-20 was reviewed by the members during the presentation based on which the Budget for the year 2020-21 was

  
Dr. B.R. RAMPRASAD  
B.E., M.E., M.S (Engg), Ph.D.  
PRINCIPAL

PRAJAYASHA ENGINEERING COLLEGE  
High Road,  
Chennai - 602 025.

The Principal and Member Secretary culminated the meeting with the vote of Thanks proposed by Mr. R. G. THAYAKARAN, Director, placement and training.

Resolved the above Proposals.

Dr. B.R. RAMESH BAPU  
D.E., M.E., M.S (Engg), Ph.D.  
PRINCIPAL  
PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

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PRINCIPAL AND MEMBER SECRETARY



**D. B.R. RAMESH BAPU**  
B.E., M.E., M.S (Engg), Ph.D.  
PRINCIPAL

**PRATHYUSHA ENGINEERING COLLEGE**  
Pocnamallee to Thiruvallur High Road,  
Chennai - 602 025.