



**PRATHYUSHA ENGINEERING COLLEGE**

## **CRITERIA-1**

### **Curriculum Aspects**

#### **1.4.2 Feedback Process of Institution**

**Governing Council Minutes – 2016-2017**

MINUTES OF THE 23<sup>RD</sup> MEETING OF THE GOVERNING COUNCIL

VENUE : CONFERENCE HALL,  
PRATHYUSHA ENGINEERING COLLEGE

DATE : 15.07.2016 TIME : 11.00 AM

THE 23<sup>RD</sup> GOVERNING COUNCIL MEETING WAS HELD ON 15.07.2016

The Principal welcomed the members and appraised the efforts taken by the college to improve the academic related activities to the members.

The following Governing Council Members have attended the meeting

1. Mr. P. Raja Rao  
Chairman

2. Mr. G. Sreenivasa Rao  
Member

3. Mr. S. Dhanam Raju  
Member

4. Mr. P.V. Bhaskara Rao  
Member

5. Mr. P.V. Prabhakar Rao  
Member

6. Dr. N. Siva Prasad  
Member

7. Dr. S. Narasimha Rao

Member

S. Narasimha Rao

8. Dr. Ramesh. P.L.N

Member Secretary

P.L.N

### ADDRESS BY THE CHAIRMAN

The Chairman welcomed all the members of the Governing Council and sought for their co-operation in all the activities.

On a motion sponsored by the Chairman, the following resolution were adopted by the Governing Council.

\* The appointment of the new principal on 8<sup>th</sup> June 2016

Resolved and noted that Dr. Ramesh. P.L.N. was appointed as the Principal of Prathyusha Engineering College on 08<sup>th</sup> June 2016.

\* Relieving of the following Governing Council Members with effect from December 2016,

1. Mr. G. Sreenivasa Rao, Member

2. Mr. S. Dhanam Raju, Member

3. Mr. P. V. Bhaskara Rao, Member

4. Mr. P. V. Prabhakar Rao, Member

\* Appointment of the following New Governing Council Members with effect from December 2016,

1. Ms. P. Prathyusha, Member

2. Ms. P. Shakila, Member

Prathyusha Engineering College  
B.E., M.E., M.Tech. (Engg.), Ph.D.  
PRINCIPAL  
Prathyusha Engineering College  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

3. Mr. M. Vasu, Member

A. Mr. Arivanandam, Member

\* Presentation of the NAAC Accreditation order to the Governing Council that the College was accredited with NAAC "A" Grade after its inspection during 3<sup>rd</sup> to 5<sup>th</sup> March 2016.

\* Conduct of Placement Day to expose the parents and the students about the placement activities of the college and for further strengthening the recruitment process.

\* Discussion regarding the improvement strategies towards academic results.

Noted that the college was accredited by NAAC with "A" Grade with a score of 3.13 on 17<sup>th</sup> March 2016 vide letter dated 13<sup>th</sup> May 2016

\* To empower the research and development team and motivate the faculty to receive funds by appointing Dr. S. Padmapriya, Professor, Computer Science and Engineering as the Head of the R & D cell with the following responsibilities,

1. Apply to funding agencies.

2. Conduct more FDPs, Seminars, Conferences and Workshops sponsored by funding organisations.

3. Enrich research work through MADROBS scheme of AICTE and by submitting proposals to R & D funding agencies.

4. Encourage students and staffs to publish papers in refereed International and National Journals.

Dr. B.R. RAMESH BABU

B.E., M.E., M.S (Engg), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE

Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

Resolved and noted the above Research and Development proposals which would be carried out by the faculties with the financial support from the outside agencies.

Resolved further that the faculty members may be encouraged to do research work in their field.

\* Principal's Presentation on

1. The Admission Strategies for the students to be admitted during the academic year 2016-17
2. The closure of B.Tech. IT for the academic year 2016-17
3. Budget for the academic year 2016-17 including the conduct of Symposia, Guest Lecture and Workshops, Budget for Admission was also proposed.
4. Academic Schedule for the Academic year 2016-17.
5. Induction Day for the First year Students
6. Academic Activities such as arrival of buses before 07:45 am, Morning Common Prayer Song Self sufficient photocopying facility, extension of library and internet facilities beyond 04:00 pm, Compulsory holidays during Saturdays and Sundays for students, Mobile Diesel Tanker, etc;
7. Alternate Saturdays for staff would be holidays.
8. Academic Audits of all the departments once in a Semester
9. Appointment of Subject Teachers as mentors with continuous monitoring.

Dr. B.R. RAMESH BABU  
B.E., M.E., M.S. (Engg.), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

Resolved and noted the admission strategies for the students to be admitted during the academic year 2016-17, the closure of the course B.Tech. IT and the Academic Budget

\* Principal's presentation on the Anna University May/June 2016 Results Analysis and its improvement through University preparatory classes and special classes beyond working hours for identified slow learners.

\* Conduct of parents meeting with the Management for students with 5 and more arrears to improve the academic performance of the students on 26<sup>th</sup> and 27<sup>th</sup> August 2016

\* Conduct of counseling sessions for the I year students for the below categories to give confidence among them

1. < 120 cut off students

2. Studied +2/inter in mother tongue

\* Presentation on the strategies to improve campus recruitment was made by the Principal.

Resolved and noted the above suggestions

\* It was suggested to conduct a Motivation Programme for I year students during 6<sup>th</sup> to 8<sup>th</sup> October 2016 to encourage them in academics and for personality development

\* The group Insurance policy was transferred from Oriental Insurance to TATA AIG Insurance due to additional benefits to family members also.

\* Continuous special class for the slow learners until the commencement of the University Theory exam and special initiative for first year students in specific subjects like Computer Programming and Engineering Graphics.

Dr. B.R. RAMESH BAPU  
B.E., M.E., M.S (Engg), Ph.D.

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

\* It was proposed to felicitate the meritorious students (Department toppers and University Rank Holders) with cash prizes on 05<sup>th</sup> October 2016.

\* Prathyusha Talk Champ was introduced for students to improve their Communication Skills.

\* MOU was proposed to be signed with Oracle, DELL and ICT academy.

\* Proposed to conduct the State Level Science exhibition Prayoga 2017 from 10<sup>th</sup> to 12<sup>th</sup> January 2017.

Resolved and noted the above suggestions

The Principal presented the following proposals for the even semester of the academic year 2016-17,

\* 56 Technical and language clubs were proposed to be established in various technical areas of all the Department during the even semester.

\* Consolidation of the submission of R & D proposals to funding agencies.

\* Tie up with TCS for best utilization of resources and also to expose the college infrastructure to the public.

\* Conduct of International Conference AETCB 2017 on 27<sup>th</sup> - 28<sup>th</sup> February 2017.

\* Proposal to conduct Alumni meet on 18<sup>th</sup> December 2016.

Resolved and noted the above suggestions

Dr. B. R. RAMESH BAPU  
B.E., M.T.E., M.S. (E&T), Ph.D.  
PRINCIPAL  
PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

PRINCIPAL MEMBER SECRETARY

MINUTES OF THE 24<sup>TH</sup> MEETING OF THE GOVERNING COUNCIL

VENUE : CONFERENCE HALL,

PRATHYUSHA ENGINEERING COLLEGE

DATE : 24.12.2016

TIME : 11.00 am

THE 24<sup>TH</sup> GOVERNING COUNCIL MEETING WAS HELD ON  
24.12.2016.

The principal welcomed the members and appraised the efforts taken by the college to improve the Academic related activities to the members

The following Governing Council Members have attended the meetings,

1. Mr. P. Raja Rao,

Chairman

2. Ms. P. Prathyusha

Member

3. Ms. P. Shakila

Member

4. Mr. Arivanandam

Member

5. Mr. M. Vasu

Member

6. Dr. N. Siva Prasad

Member

7. Dr. S. Narasimha Rao

Member

Dr. B.R.RAMESH BABU

B.E., M.E., M.S. (Engg.), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE

Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.



Dr. Ramesh P.L.N.  
Member Secretary

ADDRESS BY THE CHAIRMAN

The chairman welcomed all the members of the Governing Council and sought for their co-operation in all the activities.

On a motion sponsored by the chairman, the following resolution was adopted by the Governing Council.

\* Admission strategies for the academic year 2017-18 was proposed.

1. Tamilnadu Admission:

9 Route wise campaigns planned for 6 trips to schools located in and around Chennai, Thiruvallur and Kanchipuram.

2. Andhra Pradesh Admission:

Trip 1: Interaction of various college principals and Administrative Authorities, Communication with the principals for trip 2 plan.

Trip 2: Interaction with the principals, faculties and students of schools with demonstration of the College.

Trip 3: Dissemination of information regarding PEC Entrance exam and distribution of Applications

Trip 4: Plans to host EAMCET Mark Examinations at respective Colleges and erect hoardings

Trip 5: Meeting the principal and students during EAMCET Coaching.

Trip 6: Hosting of EAMCET Examination

Dr. B.R. RAMESH DAPU  
B.E., M.F., M.Sc., Ph.D.

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

\* Proposal to tie up with National Instruments for Training Second and Third year EEE and ECE students to make them industry ready. As a part of Phase I, The ECE and EEE students of batch size 35 would be trained from second year onwards and additionally III year students would also be trained till the 7<sup>th</sup> semester with financial implication of Rs. 30,00,000/- in a phased manner.

\* Academic Schedule for the next semester was proposed

\* Motivation for III year students.

\* Proposed to conduct motivational talk for +2 toppers on 28<sup>th</sup> January 2017 as an admission strategy.

\* Proposal for appointment of faculty to balance the resigned faculty.

\* Communication to the Governing Council regarding the recognitions and awards applied -

1. Best practices award - Industry Institute interaction

By ICT Academy

2. Best students branch award by IEEE.

\* Proposal to improve and encourage faculty to publish research papers in International and National Journals.

\* Strategies to improve internal Assessment test performance with the feedback received from the photocopies of answer scripts.

\* Conduct of sports day for all students based on House system on 11<sup>th</sup> March and Annual day on 17<sup>th</sup> and 18<sup>th</sup> March 2017 for two different groups of audience

DR. B. R. NAGESH BAPU

B.E., M.E., M.S (Engg.), Ph.D.  
PRINCIPAL

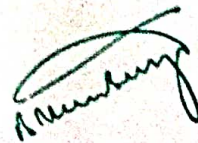
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Chennai - 602 025.

Resolved the above proposals

~~PKMP~~

PRINCIPAL AND MEMBER SECRETARY.



**Dr. B.R. RAMESH BAPU**  
B.E., M.E., M.S. (Engg.), Ph.D.  
PRINCIPAL

**PRATHYUSHA ENGINEERING COLLEGE**  
Poonamallee to Thiruvallur High Road,  
Chennai - 601 023.

MINUTES OF THE 25<sup>th</sup> MEETING OF THE GOVERNING COUNCIL

Venue: Conference Hall, Prathyusha Engineering College

Date: 13.05.2017

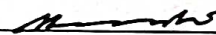
Time: 11.00AM

The 25<sup>th</sup> Governing Council Meeting was held on 13<sup>th</sup> May-17

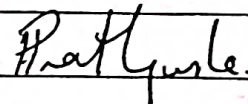
The principal welcomed the members and appraised the efforts taken by the college to improve the academic related activities to the members and proposed the below points for discussion and review.

The following Governing Council Members have attended the meeting,

1. Mr. P. Raja Rao,  
Chairman



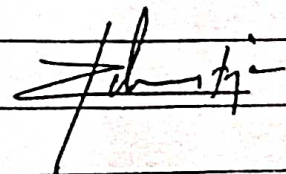
2. Ms. P. Prathyusha,  
Member



3. Ms. P. Shakila,  
Member



4. Mr. P. Chasan,  
Member



5. Ms. M. Vasu,  
Member



Dr. B. R. RAMESH BAPU  
B.E., M.E., M.S. (ELECTRICAL)  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
Chennai - 602 025.

6. Mr. Arivanandan  
Member

*Arivanandan*

7. Dr. Ramesh P.L.N  
Member Secretary

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### ADDRESS BY THE CHAIRMAN

The Chairman welcomed all the members of the Governing Council and sought for their co-operation in all the activities. On a motion sponsored by the chairman, the following resolutions were adopted by the Governing Council.

The following points were discussed:

#### Admission:

1. Admission Strategy for the academic year 2018-19 was proposed for Tamil Nadu and Telugu Minority students was discussed.

2. To conduct free Technical Summer training for Plus Two rural students through 56 Technical Clubs.

3. To conduct Motivational Talk for Plus Two students during the month of January 2018.

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B.E., M.E., M.B. (Engg.), Ph.D.

4. To Conduct DST sponsored Tripsie Programme for top two meritorious students from schools located at Chennai, Thiruvallur and Kanchipuram.

5. To conduct Prayoga 2017 - Science Projects exhibition for school students.

6. Surrender of 10% seats in Civil and Mechanical departments.

### Academics:

1. To reopen the college for the second year students on 12<sup>th</sup> June 2017 and for the Third year and Final Year Students on 19<sup>th</sup> June 2017.

2. Academic Schedule for the odd semester to be decided.

3. Students of Second and Third Year securing 9 CGPA and above, would be offered Tuition Fee Waiver for that year. The top three meritorious First year B.E / B.Tech students would be awarded with cash prizes of Rs. 5,000/-, Rs. 3,000/- and Rs. 2,000/- respectively and tuition fee would be reimbursed for Final Year Students ~~Medalists~~ Medalists.

11. Discussed to receive more funds through startups, Incubation Cell and Research Proposals by the appointment of an expert specialized in that area.

### Placement:

1. Expectation of 100% Placement for the Academic Year 2017-2018 was put forth to the Governing Council Members.

2. To conduct HR meet once in a fortnight.

### Technical Training:

1. To conduct Technical Skill training for II, III, and IV year students to strengthen them in Engineering aspects through 56 Technical Clubs.

2. The GATE and IAS classes for interested and eligible students to be conducted.

3. To conduct Motivational Talk for First ~~year~~ <sup>semester</sup> students.

Dr. B.R. RAMESH BAPU  
B.E., M.E., M.S. (Engg.), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
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Chennai - 602 025

## Administration:

1. Discussed to prepone the timings of the college from 8.00 am to 3.00pm and schedule the arrival of buses to the campus before 7.30 am to ensure smooth and effective conduct of academic activities.
2. Report of appointment of faculty was submitted to the Governing Council Members.
3. Proposed to decline NBA accreditation application for the department of Information Technology due to its closure from 2016 onwards.
4. Discussed about NBA visit, expected during the month of June 2017. Target for NBA - 5 yrs and proposed to focus on R & D, publications and IPR.
5. Budget for the academic year 2017-18 was submitted for approval.
6. Discussed about Constitution of Hostel Welfare Committee for both Boys and Girls <sup>Numbering</sup>

Dr. B.R. RAMESH BABU  
M.A., M.Sc. (Engg.), Ph.D.  
PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE  
Poonamallee to Thiruvallur High Road,  
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7. The revised members of the Academic Advisory Committee and Planning and Monitoring Committee were submitted to the Governing Council Members for approval.

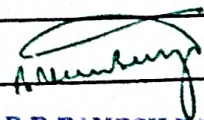
8. Discussed to strengthen the technical clubs by transferring them into active Industry Interaction Cells

9. Renewal of MOUs with TBM, Infosys Campus Connect, TVS Haina Tech Serv Ltd., Oracle, DELL, ICT Academy.

10. To sponsor & participate in the ICT Academy - Bridge Meet

Provision of Paid Maternity Leave for Women Faculty

The Principal recommended for provision of paid maternity leave for women faculty who have rendered continuous service of 3 and above years at Prathyusha Engineering College.



Dr. B.R. RAMESH DAPU

PRINCIPAL

PRATHYUSHA ENGINEERING COLLEGE

Peenambur to Thiruvallur High Road,  
Chennai - 602 025.

The Management had requested the Principal to submit the financial implications of the submitted proposal.

### General Events.

The following were proposed to be conducted.

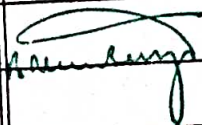
1. To conduct Placement Day during the month of June 2017

2. To conduct Graduation Day during the month of June 2017

### Inclusion of HODs in the Governing Council.

\* It was decided to include all the Heads of the departments as Governing Council Members for an effective discussion towards the academic growth of the college.

RESOLVED the above proposals.



Dr. B.R. RAMESH BAPU  
B.E., M.C., M.S (Engg.), Ph.D.  
PRINCIPAL  
PRATHYUSHA ENGINEERING COLLEGE  
Poonimallee to Thiruvallur High Road,  
Chennai - 602 025.

PWR — EC

Principal & Member Secretary