



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

REQUEST TO CONDUCT THE AAC MEETING FOR THE ACADEMIC YEAR 2019-20

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To
**The Principal,
Prathyusha Engineering College,
Thiruvallur- 602025**

Respected Sir,

Sub: Request to conduct Academic Advisory Committee Meeting– Reg.

With reference to the consent provided by various eminent industrialists and academicians, it is proposed to organize the AAC meeting at our premises on 15-9-2019 with the AAC members.

It is kindly requested to grant us permission to conduct the same at the specified venue and date. It is also requested for necessary logistics arrangements for the members as in case if needed by them.

Thanking You.

Regards

HEAD OF THE DEPARTMENT

Approved/Not Approved

PRINCIPAL



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

Dr.S.Sridhar,
Professor, SRM University,
SRM Nagar, Kattankulathur - 603 203
Chengalpattu District, Tamil Nadu.

Respected Sir,

Sub: Invitation to attend the Academic Advisory Committee Meeting– Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-09-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted


Signature with Name of the Member

[S. SRIDHAR]



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

**Mr.P.Gokul Rajh
No.10, Seetharam Nagar,
Kodungaiyur, Ch- 51**

Respected Sir,

Sub: Invitation to attend the Academic Advisory Committee Meeting- Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-09-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.


Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted


Signature with Name of the Member
[P. GOKUL RAJH].



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

**Mr.K.Vetrikumaran
249, Saraswati nagar,
Chennampet,
Vaniyambadi 635751**

Respected Sir,

Sub: Invitation to attend the Academic Advisory Committee Meeting– Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-09-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted


Signature with Name of the Member

[K.VETRIKUMARAN]



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

**Mr.M. Ravichandran
No.21/A, Saraswathi Nagar, 2nd street,
Manikandapuram, Thirumulaivoyal
Chennai - 62**

Respected Sir,

Sub: Invitation to attend the Academic Advisory Committee Meeting– Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-09-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted


Signature with Name of the Member

EM. RAVICHANDRAN]



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

**Mrs. R. Vaidhehi Rajagopal
S.B.O.A Mat. Hr. Sec. School,
R-9, 17th St, C-Sector,
Anna Nagar West Extension,
Chennai, Tamil Nadu 600101**

Respected Madam,

Sub: Invitation to attend the Academic Advisory Committee Meeting– Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-09-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards

Head of the Department

Accepted

Signature with Name of the Member

[R. Vaidhehi RAJAGOPAL]



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

**Mr.M.Kirubanidhi
No.13/D, Sakthi Nagar,
Perambakkam,
Chennai – 631402**

Respected Sir,

Sub: Invitation to attend the Academic Advisory Committee Meeting– Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-09-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted


Signature with Name of the Member

(KIRUBANIDHI)



PRATHYUSHA ENGINEERING COLLEGE

DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

**Mr. Manoj
S1-Second Floor, Rajagiri Residency,
Egmore - 08**

Respected Sir,

Sub: Invitation to attend the Academic Advisory Committee Meeting– Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-09-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards

Head of the Department

Accepted

Signature with Name of the Member



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

Ms.R.Sharadha
No.10/6, Bank Colony,
MMC, Mathur, Chennai - 600051

Respected Madam,

Sub: Invitation to attend the Academic Advisory Committee Meeting- Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-09-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.


Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted


Signature with Name of the Member
(Sharadha)



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

**INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING**

DATE: 09-09-2019

From

**The Head of the Department,
Department of IT
Prathyusha Engineering College,
Thiruvallur- 602025**

To

**Ms.S.Vishali
No.18, P-2, Rjamani Nagar,
Thirumalisai - 600124**

Respected Madam,

Sub: Invitation to attend the Academic Advisory Committee Meeting– Reg.

Greetings from Prathyusha Engineering College.

We would like to thank your good self for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 15-9-2019 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

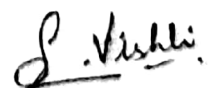
Looking forward to your kind consent in this regard after which the necessary arrangements would be done as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted


Signature with Name of the Member
[S. Vishali].

13.8.2019

From

Dr.P.Chitra
Head
Department of Information Technology
Prathyusha Engineering College

To

The Principal
PEC

Sir,

Sub. : Requisition for conducting meeting with stake holders & Department

Academic Advisory Meeting in respect to Outcome Assessment & Analysis – reg.

The Department of Information Technology have planned to conduct meeting with Stake Holders and Department Academic Advisory committee meeting for Assessment of PO's & PEO's during August and September 2019. In this regard, the following committee members have to be invited.

Name of the Member	Role	Designation and Profession
Dr.S.Sridhar	Academic Expert	Professor, Computer Science Engineering, SRM University
Mr.P.Gokul Rajh	Industry Mentor	Associate Manager Accenture SG Services, Singapore
Mr.K.Vetrikumaran		Principal Software Engineer Oracle SAAS Cloud
Mr.M. Ravichandran	Technology Mentor	Manager, Training Division, ICT Academy
Mrs.R.Vaidhehi Rajagopal	Parent Representative	Language Teacher S.B.O.A Mat. Hr.Sec.School P/O. Rohith Rajagopal, 2016 Passed out
Mr.M.Kirubanidhi		Chief Machine Analyst Royal Enfeild, P/O. K.Janani – 2017 Passed out

Mr.Manoj	Distinguished Alumni	Senior Software Engineer Gogo - 2009 Passed out
Ms.R.Sharadha		Software Engineer HTC Global Services – 2016 Passed out
Ms.S.Vishali		Application Developer IBM – 2018 Passed out

Hence we kindly request you to grant permission for the same. Thanking you

Yours Faithfully,



HOD/IT



From

16.9.2019

Dr.P.Chitra
Head
Department of Information Technology
Prathyusha Engineering College

To

The Principal
PEC

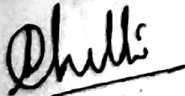
Sir,

**Sub. : Submission of minutes of Department Academic Advisory Committee minutes
for approval – reg.**

The Department of Information Technology has conducted the Academic Advisory Committee Meeting on 15th September 2019 at 11.00 am. Based on the members input and other analysis report input for strengthening of PO and its attainment was discussed in detail. In this regard, the following documents are enclosed for your perusal and approval.

1. Minutes of Academic Advisory Committee Meeting

Thanking you,
Yours faithfully



HOD/IT



PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF INFORMATION TECHNOLOGY

MINUTES OF THE DEPARTMENT ADVISORY BOARD MEETING

PEC/IT/DAAC/2019-20

Venue: IT Dept.

Date: 15.09.2019

Time: 11.00 am

Agenda of the Meeting

1. Analysis of PO's & PEO's
2. Discussion about R 2017
3. Initiatives for Quality Improvement
4. Measures to crack logic

Minutes of Meeting

1. The meeting started with note by Dr.P.Chitra, HOD, IT Department extending warm welcome to the members of Academic Advisory Board and expressed gratitude towards all the member present for the meeting.
2. The convenor requested all the advisory board members and the invited guests to introduce themselves.
3. Before starting with new methodology for upcoming batch, previous 2015-19 batch assessment was carried out and statistics was presented along with attainment percentage. Implementation of previous committee suggestions were evaluated. Around 90% of the projects statements were taken from Smart India Hackathon.
4. Added to this discussion were made to improve the attainment level of PO which was under consideration as 2019 batch enrolled students are first batch in department to take up R-2017. Hence it was put on hold and thought of reconsidering it again.
5. Discussion about curriculum(R-2017) was carried out. She explained in detail the agenda of the meeting and lay emphasis on identifying the curriculum gap in R-2017 for upcoming Academic Year
6. The meeting proceeded with a presentation related to the difference between the R2013 and R2017 and highlighted the additional activities that were carried out in previous academic year 2018-19.
7. The Advisory Board Members suggested that students might develop communication

from the start of first year. So suggested to take up the Communication English as activity based learning.

8. Also suggested that seminars related to social causes and based on the subjects can be given so they will be able to overcome the stage fear. Students need to be encouraged to take part in competitions at both state and national level.
9. Emphasis on taking sessions in improving emotional quotient of the students. Workshops to be conducted were discussed. The members suggested that the curricular delivery to the students had to be designed in such a way that all the students attain knowledge in the course and upgrade themselves equally.
10. The members recommended that gaps identified in I Semester must be bridged through *Bridge Courses in Physics, Chemistry and Mathematics*.
11. It was encouraged by the members that students may enhance their Lifelong learning skills by undertaking Certificate courses and get certifications. The following courses were suggested for the students spread across their course duration.

First Semester:

Soft Skills:

- English Language for Competitive Exams
- Technical English for Engineers

Programming:

- The joy of computing using Python

Second Semester:

Soft Skills:

- Soft Skills
- Developing Soft skills and personality

Programming:

- Introduction to programming in C
- Programming Data structures and Algorithms using Python

12. The above said points for implementing to first year students will be taken care by Dr.R.Surekha, HOD and first year. She assured that these suggestions will be taken up by the first year team for further implementation.
13. The following suggestions were given to train the students based with reference to the

industry standards added to make them ready for placements,

- IBM specific Training – Foundation programme in C
- Infosys Campus Connect - Python (INFYTQ)
- Soft Skills, Aptitude and Communication Skills



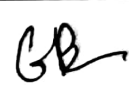




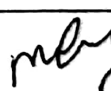
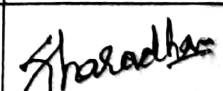
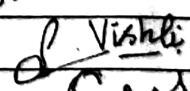
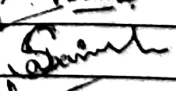
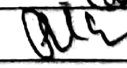
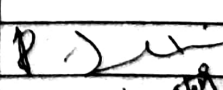
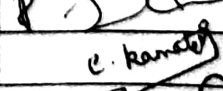
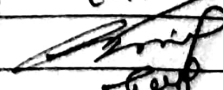
14. The meeting came to end by extending gratitude and thanked every member for giving every detail and they were guaranteed that a sincere exertion to implement the suggestion will be carried out by department.


HOD, IT

Copy To:

1. Principal
2. To be filed in PEO/CO/PO assessment files

DEPARTMENT ACADEMIC ADVISORY COMMITTEE MEMBERS

Name of the Member	Role	Designation and Profession	Signature
Dr.P.Chitra	Chairperson	HOD/Professor, Department of Information Technology	
Dr.S.Sridhar	Academic Expert	Professor, Computer Science Engineering SRM University	
Mr.P.Gokul Rajh	Industry Mentor	Associate Manager Accenture SG Services, Singapore	
Mr.K.Vetrikumaran		Principal Software Engineer Oracle SAAS Cloud	
Mr.M. Ravichandran	Technology Mentor	Manager, Training Division, ICT Academy	
Mrs.R.Vaidhehi Rajagopal	Parent Representative	Language Teacher S.B.O.A Mat. Hr.Sec.School P/O. Rohith Rajagopal, 2016 Passed out	
Mr.M.Kirubanidhi		Chief Machine Analyst Royal Enfield P/O. K.Janani – 2017 Passed out	
Mr.Manoj	Distinguished Alumni	Senior Software Engineer Gogo - 2009 Passed out	
Ms.R.Sharadha		Software Engineer HTC Global Services – 2016 Passed out	
Ms.S.Vishali	Students	Final Year	
Mr.S.Sabarish		Third Year	
Dr.S.Padmapriya	Senior Faculty from another department	Professor, CSE dept.	
Ms.V.R.Kavitha		Associate Professor, HOD, CSE dept.	
Dr.Mohamed Ali		Professor, Mechanical dept.	
Ms.C.Kamatchi	Senior Faculty from department	Assistant Professor/IT	
Mr.I.Mohan		Assistant Professor/IT	
Ms.J.Omana		Assistant Professor/ IT	