

From

7-7-2017

Dr.P.Dhasarathan
Head-Department of Biotechnology
Prathyusha Engineering College

To

The Principal
PEC

Sir,

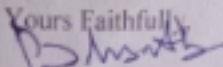
Sub. : Requisition for conducting meeting with stake holders & Department Academic Advisory Meeting in respect to Outcome Assessment & Analysis – reg.

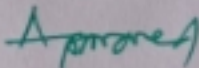
The Department of Biotechnology has planned to conduct meeting with StakeHolders and Department Academic Advisory committee meeting for Assessment of PO's & PEO's during August and September 2017. In this regard, the following committee members have to be invited.

Name of the member	Role	Designation and profession
Dr.P.Dhasarathan	Chairperson	Professor/HOD
Dr.A.J.Ranjith sikh	Senior Professor	Professor
Dr. S. NarandraSivasamy	Industry Mentor	Director(Technical) SynkromaxPvt Ltd
Mr.V.Subramanian	Industry Mentor	Director, SynkromaxPvt Ltd
Dr.K. Vallivittan	Academician Mentor	Professor/Department of biotech, St Peters university
Dr.krishnaraoEswar	Alumni Representative	Research Associate, IISC , Bangalore
Mr.k.cholapandian	IQAC	Associate professor
Dr.M.Thenmozhi	Senior faculty	Associate professor
Dr.A.Praveena	Senior faculty	Associate professor
Mrs. Joyce Hellensathya	faculty	Assistant professor

Hence we kindly request you to grant permission for the same.

Thanking you

Yours Faithfully

HOD-BIOTECH





Dr.P.DHASARATHAN M.Sc., M.Ed., Ph.D.,
Head, Department of Biotechnology
Prathyusha Engineering College
Tiruvallur-602025, Tamilnadu, INDIA

25.9.2017

From
Dr.P.Dhasarathan
Head
Department of Biotechnology
Prathyusha Engineering College

To
The Principal
PEC

Sir,

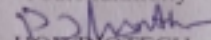
**Sub. : Submission of minutes of Department Academic Advisory Committee minutes and
PSO for approval – reg.**

The Department of Biotechnology has conducted the Academic Advisory Committee Meeting on 23th September 2017 at 11.00 am. Based on the member input and other analysis report input for strengthening of PO and its attainment was discussed in detail. In this regard, the following documents are enclosed for your perusal and approval.

1. Minutes of Academic Advisory Committee Meeting

Thanking you,

Yours faithfully


HOD/BIOTECH

Dr.P.DHASARATHAN M.Sc, M.Tech, Ph.D.,
Head, Department of Biotechnology
Prathyusha Engineering College
Tiruvallur-602025, Tamilnadu.

PRATHYUSHA ENGINEERING COLLEGE

DEPARTMENT OF BIOTECHNOLOGY

INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING

DATE: 07.07.2017

From

Dr.P.Dhasarathan,
The Head of the Department,
Department of biotechnology
Prathyusha Engineering College,
Thiruvallur- 602025

To

Dr.S.Narender Sivaswamy,
Director-Technical,
SYNKROMAX BIOTECH PVT LTD
SIDCO Multi-Storey Complex, SIDCO Industrial Estate
Thirumazhisai, Chennai 600 124, India.

Respected Sir/Madam,

Sub: Invitation to attend the Academic Advisory Committee Meeting- Reg.

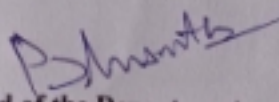
Greetings from Prathyusha Engineering College.

We would like to thank your goodself for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 23.09.2017 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

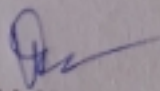
Looking forward to your kind consent in this regard after which the necessary logistics would be shared as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted/Declined/Remarks


Signature with Name of the Member
Dr. S. Narender Sivaswamy

PRATHYUSHA ENGINEERING COLLEGE
DEPARTMENT OF BIOTECHNOLOGY
INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING

DATE: 07.07.2017

From

Dr.P.Dhasarathan,
The Head of the Department,
Department of biotechnology
Prathyusha Engineering College,
Thiruvallur- 602025.

To

Mr.V.Subramanian,
Director,
Synkromax Biotech Pvt Ltd,
SIDCO multi-storeyed complex,
Thirumazhisai,
Chennai-600124.

Respected Sir/Madam,

Sub: Invitation to attend the Academic Advisory Committee Meeting- Reg.

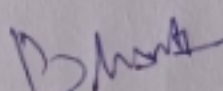
Greetings from Prathyusha Engineering College.

We would like to thank your goodself for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 23.09.2017 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

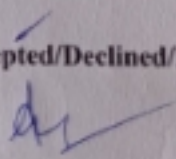
Looking forward to your kind consent in this regard after which the necessary logistics would be shared as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted/Declined/Remarks


Signature with Name of the Member

Mr. V. Subramanian.

PRADYUSHA ENGINEERING COLLEGE
DEPARTMENT OF BIOTECHNOLOGY
INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING

DATE: 07.07.2017

From

Dr.P.Dhanaraj,
The Head of the Department,
Department of Biotechnology,
Pradyusha Engineering College,
Thiruvallur-602025

To

Dr. K. VALAVITTAN,
Professor and Head,
Department of Biotechnology,
St. Peter's University,
Chennai-600054

Respected Sir/Madam,

Sub: Invitation to attend the Academic Advisory Committee Meeting- Reg.

Greetings from Pradyusha Engineering College.

We would like to thank your goodwill for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 23.09.2017 to discuss about the curriculum enrichment at Pradyusha Engineering College from 11.00 am onwards.

Looking forward to your kind consent in this regard after which the necessary logistics would be shared as per your convenience.

Thanking You.

Regards

Head of the Department

Accepted/Declined/Remarks

E. Valavittan

Signature with Name of the Member

(Dr. K. VALAVITTAN)

PRATHYUSHA ENGINEERING COLLEGE

DEPARTMENT OF BIOTECHNOLOGY

INVITATION LETTER TO ATTEND THE ACADEMIC ADVISORY COMMITTEE
MEETING

DATE: 07.07.2017

From

Dr.P.Dhasarathan,
The Head of the Department,
Department of biotechnology
Prathyusha Engineering College,
Thiruvallur- 602025

To

Dr.Krishna Rao Eswar,
Research Associate,
IISC,
Bangalore..

Respected Sir/Madam,

Sub: Invitation to attend the Academic Advisory Committee Meeting- Reg.

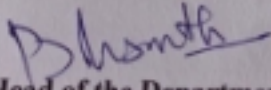
Greetings from Prathyusha Engineering College.

We would like to thank your goodself for accepting our request as a member of the above mentioned Committee. The Department has proposed to conduct the AAC meeting on 23.09.2018 to discuss about the curriculum enrichment at Prathyusha Engineering College from 11.00 am onwards.

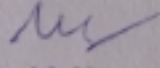
Looking forward to your kind consent in this regard after which the necessary logistics would be shared as per your convenience.

Thanking You.

Regards


Head of the Department

Accepted/Declined/Remarks


Signature with Name of the Member
(Dr. Krishna Rao Eswar)



ESTD 2010

PRATIBHA ENGINEERING COLLEGE
DEPARTMENT OF BIOTECHNOLOGY
MINUTES OF THE DEPARTMENTAL ADVISORY BOARD MEETING

REGISTRATION NO: 291748

Year: BT Dept.

Date: 21.09.2017

Time: 11.00 am

Agenda of the Meeting

1. Analysis of PO & PEO Assessment
 2. Initiatives for development of soft skills
- Reference Documents**

1. PO's & PEO's Assessment Analysis Report
2. Academic Performance of Assessment
3. Other relevant documents

Minutes of Meeting

1. The meeting started with note by Dr P.D. Assistant, HOD, BIOTECH Department, extending warm welcome to the members of Academic Advisory Board and expressed gratitude towards all the member present for the meeting.
2. The chairperson reviewed all the advisory board members and the invited guests to introduce themselves.
3. The roles of each member in board were discussed in details. Address to this, emphasized the support needed from the members towards the department in terms of student quality and growth of department.
4. The meeting further went on with a presentation by Dr P.D. Assistant highlighting the happenings of previous academic year, placement statistics and other department achievements. Further he accentuated the PO attainment of 2012-2016 batches and its evaluation procedure.
5. Added to that he explained in detail the agenda of the meeting and lay emphasis on identifying the curriculum gap in attainment of PO.
6. Review of PO was carried out based on the evaluation and analysis done for 2012-16 batch. It was concluded that PO-7 and PO-8 must be strengthened and suggestions to improve was put forth.

7. The Advisory Board Members suggested that students must have skills to identify and formulate problems that help in bringing up solution to various engineering problems.
8. Thus to develop this sort of skills additional courses, certifications can be imparted to students. Certifications such as NPTEL and specific domain related add on courses can be given as training.
9. In addition to this board members suggested that project contest can be conducted including other college students also so that students will be able to understand the competition around them
10. Grounded on the events enumerated by the Head of the Department in previous Academic Year, the members suggested that student's interaction to outside world should be interaction with the society.
11. In addition to all this the biotechnology students have to trained in bioinformatics area to solve the problems easily. They must be familiar with the biological database and sequence analysis.

P. Dhasarathan
HOD, BIOTECH

Dr.P.DHASARATHAN M.Sc., M.Tech., Ph.D.,
Head, Department of Biotechnology
Prathyusha Engineering College
Tiruvallur-602025, Tamilnadu, INDIA

Copy To:

1. Principal
2. To be filed in PEO/CO/PO assessment files

DEPARTMENT ACADEMIC ADVISORY COMMITTEE MEMBERS

Name of the member	Role	Designation and profession	Signature
Dr.P.Dhasarathan	Chairperson	Professor/HOD	<i>P. Dhasarathan</i>
Dr.A.J.Ranjith sikh	Senior Professor	Professor	<i>R. Ranjith</i>
Dr. S. NarandraSivasamy	Industry Mentor	Director(Technical) SynkromaxPvt Ltd	<i>S. NarandraSivasamy</i>
Mr.V.Subramanian	Industry Mentor	Director, SynkromaxPvt Ltd	<i>V. Subramanian</i>
Dr.K. Vallivittan	Academician Mentor	Professor/Department of biotech, St Peters university	<i>K. Vallivittan</i>
Dr.krishmaraoEswar	Alumni Representative	Research Associate,IISC , Bangalore	<i>K. KrishmaraoEswar</i>
Mr.k.cholapandian	IQAC	Associate professor	<i>K. Cholapandian</i>
Dr.M.Thenmozhi	Senior faculty	Associate professor	<i>M. Thenmozhi</i>
Dr.A.Praveena	Senior faculty	Associate professor	<i>A. Praveena</i>
Mrs. Joyce Hellensathya	faculty	Assistant professor	<i>J. Hellensathya</i>